



Eureka Police Department
604 C Street
Eureka, California 95501
(707) 441-4060



Dear Citizen:

It is the right of all citizens to initiate a complaint against an employee of the police department. We take each complaint seriously and promise you we will dutifully investigate each allegation thoroughly. Attached to this letter is a form to be completed for this purpose.

When you have completed this form and have returned it to an employee of the police department, you will be given a copy of your complaint for your records. An investigation will be conducted by a supervisor or investigative personnel as determined by senior management, to determine whether there are violations of policy and or law.

A determination regarding the validity and seriousness of the allegation(s) will be made and you will be notified by letter. By law police departments are not permitted to share discipline with anyone other than the employee.

Sincerely,

Andrew G. Mills
Chief of Police

Attachment: Citizen Report



Citizen Report



Reference Number _____

Your name: _____

Home address: _____

Home phone: _____

Work address: _____

Work phone: _____

Name(s) or badge number(s) of involved employees: _____

Date of occurrence: _____ Time of occurrence: _____ AM or PM

Place of occurrence: _____

Names, addresses, and phone numbers of all known witnesses:

1. _____

2. _____

3. _____

4. _____

STATEMENT OF ALLEGATION(S):

Describe in your own words what occurred, including all incidents leading up to the matter of your complaint.

STATEMENT OF ALLEGATION(S) CONTINUED:

You have the right to make a complaint against a police officer. California law requires this agency to have a procedure to investigate citizen's complaints. You have the right to a written description of this procedure. This agency may find after investigation that there is not enough evidence to warrant action on your complaint. Even if that is the case, you have the right to make the complaint and have it investigated if you believe an officer behaved improperly.

I have read and understand the above statement and hereby request an investigation be initiated by the Chief of Police, and state that the above facts are true and correct to the best of my knowledge and belief.

Complainant's signature: _____ Date: _____

Parent/Guardian approval: _____ Date: _____

Date and time complaint received: _____

This form is to be submitted to the:

**Eureka Police Department
604 C Street
Eureka, CA 95501**

Note: If you require this statement translated in another language, please notify the clerk.
Noticia: Si usted requiere este documento en otro idioma, por favor notifique a la recepcionista.

Department Use Only

Copy of Citizen Report provided to complainant per Penal Code § 832.7

Type of Complaint:

Name of person providing copy _____ Date: _____

Informal Formal