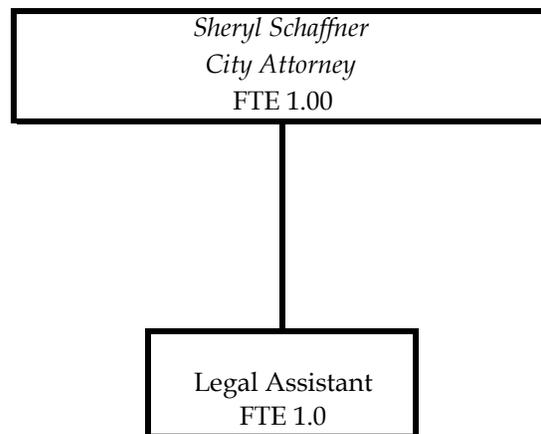


# City Attorney Department

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**Mission.**

*Provide correct, helpful and cost-effective legal representation and advice to the City Council and City departments in matters of law pertaining to the functioning of the City.*

# Department Summary

# City Attorney



**DEPARTMENT DESCRIPTION:**

The City Attorney Department ensures that the city conducts its activities legally, represents the city in civil litigation, and ensures that violators of City law are prosecuted. Program goals include: 1) minimum liability exposure; 2) prompt and thorough legal advice; and 3) general compliance with City laws and regulations. The department has four major activities:

- Legal review and advice. Reviewing ordinances, resolutions and contracts; providing legal advice to council members and staff members (40 percent of the department).
- Legal representation. Representing the City at Council and Planning Commission meetings, initiating civil litigation on behalf of the city and defending the City against litigation and claims (30 percent of the department).
- Document preparation. Preparing ordinances, resolutions, contracts, legal pleadings, reports, correspondence and other legal documents (20 percent of the department).
- Enforcement. Enforcing and prosecuting violations of the municipal code (10 percent of the department).

	<u>2005-06</u> <u>Actual</u>	<u>2006-07</u> <u>Budget</u>	<u>2006-07</u> <u>Estimated</u>	<u>2007-08</u> <u>Budget</u>
<b>EXPENDITURES BY PROGRAM:</b>				
Legal Services	\$131,868	\$269,886	\$214,750	\$269,291
Total	<u>\$131,868</u>	<u>\$269,886</u>	<u>\$214,750</u>	<u>\$269,291</u>

**EXPENDITURES BY CATEGORY:**

Salaries and Benefits	\$44,999	\$203,975	\$159,725	\$228,514
Materials and Services	86,870	65,911	55,025	40,777
Total	<u>\$131,868</u>	<u>\$269,886</u>	<u>\$214,750</u>	<u>\$269,291</u>

**REVENUES BY FUND:**

General Fund	\$131,868	\$269,886	\$214,750	\$269,291
Total	<u>\$131,868</u>	<u>\$269,886</u>	<u>\$214,750</u>	<u>\$269,291</u>

	<u>2005-06</u> <u>Actual</u>	<u>2006-07</u> <u>Actual</u>	<u>2007-08</u> <u>Budget</u>
<b>PERSONNEL:</b>			
Full-time Positions	2.00	2.00	2.00
Total	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>



