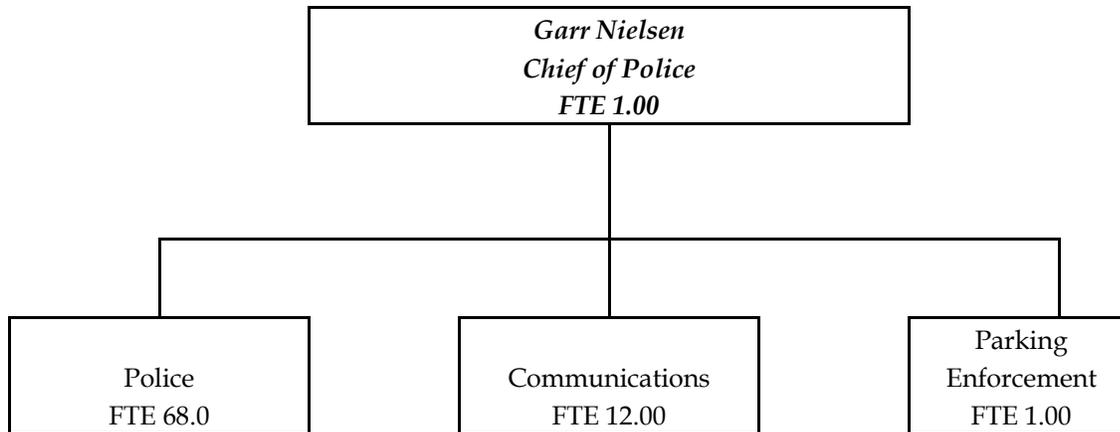


# POLICE DEPARTMENT

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## Mission.

*We take pride in service to our community, knowing that we are making a positive difference every day. There is no higher service in our Community than that of peacemaker and peacekeeper. Police Department members believe in the future of our City and in the men, women and children who will make that future happen. We accept the personal dangers, trusting that our citizens understand the risks we take for them. We believe they support us in our efforts to protect them from harm and to improve the quality of life in the City of Eureka. We honor their belief in us.*

*We take pride in striving to achieve and maintain the highest standards of ethics, integrity and professional conduct while providing Community-based policing in Eureka. Duty...Honor... Community...We live by the meaning and emotional content of these words. To follow their intent is to be true to oneself, our Department and the law enforcement profession.*

*Our core mission is to protect people from harm and improve the quality of life in our community. Success requires both individual achievement and teamwork. Our individual accomplishments support and strengthen the team. The efforts of all Department members working together, when supported by our Community and elected officials, will make the difference.*

*We are the Thin Blue Line, the circle of protection for the men, women and children of our Community. We will not fail them – or ourselves.*



# Department Summary

# Police



	<u>2008-09 Actual</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Estimated</u>	<u>2010-11 Budget</u>
<b>EXPENDITURES BY PROGRAM:</b>				
Police - General	\$6,972,282	\$8,187,349	\$7,803,637	\$7,821,358
Parking Enforcement - Special Revenue	60,870	79,261	72,744	71,242
Communications	1,067,251	1,117,148	1,037,155	1,194,040
Problem Oriented Policing	180,693	361,956	326,457	732,264
<b>Total</b>	<b>\$8,281,096</b>	<b>\$9,745,714</b>	<b>\$9,239,993</b>	<b>\$9,818,904</b>

## EXPENDITURES BY CATEGORY:

Salaries and Benefits	\$7,041,632	\$7,698,008	\$7,340,749	\$7,550,050
Services and Supplies	1,085,057	1,764,618	1,811,093	2,268,854
Capital Outlay	154,407	283,088	88,151	
<b>Total</b>	<b>\$8,281,096</b>	<b>\$9,745,714</b>	<b>\$9,239,993</b>	<b>\$9,818,904</b>

## REVENUES BY FUND:

General Fund	\$7,678,088	\$8,995,023	\$8,858,460	\$9,264,466
CLEEP	13,528			
Drug Asset	132,713	164,298	31,467	21,786
Special Police Grants		209,102	37,475	200,000
Supplemental Law Enforcement - SLES	275,832	85,843	27,800	68,703
Traffic Offender	46,651	70,477	70,477	51,049
Vehicle Abatement	95,808	141,710	141,570	141,658
Parking Fund	38,476	79,261	72,744	71,242
<b>Total</b>	<b>\$8,281,096</b>	<b>\$9,745,714</b>	<b>\$9,239,993</b>	<b>\$9,818,904</b>

	<u>2008-09 Actual</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>
<b>PERSONNEL:</b>			
Full-time Positions	81.00	81.00	74.00
<b>Total</b>	<b>81.00</b>	<b>81.00</b>	<b>74.00</b>

	<u>2008-09 Actual</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>
<b>FULL TIME EQUIVALENT SUMMARY BY FUND:</b>			
General Fund	72.55	71.40	70.85
Supplemental Law Enforcement - SLES	5.85	5.85	1.00
Traffic Offender	1.60	1.60	
Vehicle Abatement	1.00	1.00	1.00
COPS grant funded			2.00
Parking Fund		1.15	1.15
<b>Total</b>	<b>81.00</b>	<b>81.00</b>	<b>76.00</b>

# Public Safety



**DEPARTMENT:** Police  
**PROGRAM:** Police

**FUND:** General  
**ACCOUNT:** 42100

**DEPARTMENT DESCRIPTION:**

The Eureka Police Department is responsible for safeguarding lives and property, the preservation of constitutional rights, and the maintenance of quality of life to promote safe and secure neighborhoods for our citizens. The three divisions that carry out these core functions are Field Services, Field Support, and Community Response. The Department is a full-service police organization that responds to a wide-range of calls for service, and provides a number of community support and outreach programs to promote police/community partnerships. These programs include Crime Prevention, School Resource Officer (SRO), Eureka Volunteer Patrol (EVP), and our Community Response Division.

The primary function of the Field Services Division is to respond to emergency and non-emergency calls for service, reporting and documentation of crimes and unusual incidents, arrest of suspects, resolution of disputes, and the patrol of our residential and business communities.

A major responsibility of the Department is traffic safety, enforcement, and collision investigation. The Traffic Section investigates traffic collisions, enforces the provisions of the California Vehicle Code, and conducts DUI and seatbelt checkpoints. In addition to administering grants from the Office of Traffic Safety (OTS), the Traffic Section addresses city-wide traffic issues through enforcement, education and engineering.

The Department is also responsible for the follow-up investigation of crimes such as homicide, robbery, rape and other sexual offenses, aggravated assault, narcotics, child abuse, domestic violence, gang crimes, vehicle theft as well as grand and petty larceny.

The Department's support sections such as Communications, Records, and Property are also key components to its overall function.

	<b>2008-09 Actual</b>	<b>2009-10 Amended Budget</b>	<b>2009-10 Estimated</b>	<b>2010-11 Budget</b>
<b>PROGRAM EXPENDITURES:</b>				
Salaries and Benefits	\$5,994,782	\$6,493,745	\$6,285,531	\$5,951,086
Services and Supplies	841,145	1,434,331	1,451,664	1,870,272
Capital Outlay	136,355	259,273	66,442	
<b>Total Expenditures</b>	<b>\$6,972,282</b>	<b>\$8,187,349</b>	<b>\$7,803,637</b>	<b>\$7,821,358</b>

# Public Safety



**DEPARTMENT:** Police  
**PROGRAM:** Police

**FUND:** General  
**ACCOUNT:** 42100

	<u>2008-09</u> <u>Actual</u>	<u>2009-10</u> <u>Actual</u>	<u>2010-11</u> <u>Budget</u>
<b>FULL TIME AND REGULAR PART-TIME POSITIONS:</b>			
Police Chief	1.00	1.00	1.00
Police Lieutenant	2.00	2.00	
Police Sergeant	7.00	7.00	7.00
Police Officer	37.00	37.00	35.00
Senior Administrative Services Assistant	1.00	1.00	1.00
Animal Control Officer	1.00	1.00	1.00
Police Property Coordinator	1.00	1.00	1.00
Police Property Technician	1.00	1.00	1.00
Police Records Supervisor	0.85	0.85	0.95
Police Records Specialist I/II	4.00	4.00	4.00
Senior Police Services Officer			
Police Services Officer	8.00	8.00	7.00
Total	<u>63.85</u>	<u>63.85</u>	<u>58.95</u>

**SERVICE LEVEL CHANGES:**

At the time of the budget preparation, we anticipated the retirement of two Lieutenants, the freeing of two Police Officers and one Police Services Officer.

# Public Safety



DEPARTMENT: Police  
PROGRAM: Police

FUND: General  
ACCOUNT: 42100

## COUNCIL GOALS SUPPORTED:

### MAKE THE CITY OF EUREKA A SAFE PLACE TO LIVE BY FOCUSING ON THE ELIMINATION OF THREATENING BEHAVIOR, VIOLENCE, AND DRUGS.

<u>Supporting Departmental Objectives-Goal</u>	<u>PERFORMANCE MEASURES</u>			
	<u>2008-09 Actual</u>	<u>2009-10 Target</u>	<u>2009-10 Estimated</u>	<u>2010-11 Target</u>
Response time to all life-threatening calls for service.	< 4 min.	< 4 min.	< 4 min.	< 4 min.
Recovery of stolen property by value.	75%	75%	75%	75%

### REDUCE TRAFFIC ACCIDENT RATES IN THE CITY OF EUREKA.

<u>Supporting Departmental Objectives-Goal</u>	<u>PERFORMANCE MEASURES</u>			
	<u>2008-09 Actual</u>	<u>2009-10 Target</u>	<u>2009-10 Estimated</u>	<u>2010-11 Target</u>
Process completed traffic reports/data within ten working days. Use statistical data to provide traffic enforcement in the areas with the highest number of collisions.	100%	100%	100%	100%

### SLOW TRAFFIC IN OUR NEIGHBORHOODS AND ON SIDE STREETS.

<u>Supporting Departmental Objectives-Goal</u>	<u>PERFORMANCE MEASURES</u>			
	<u>2008-09 Actual</u>	<u>2009-10 Target</u>	<u>2009-10 Estimated</u>	<u>2010-11 Target</u>
Maintain a minimum of two officers dedicated to traffic enforcement.	2	3	3	3

# Public Safety



**DEPARTMENT:** Police  
**PROGRAM:** Communications

**FUND:** General  
**ACCOUNT:** 42125

**PROGRAM MISSION:**

To provide Communications Dispatching services to the City of Eureka, and maintain networking and support to other PSAPS that utilize EPD Public Safety computers.

**PROGRAM DESCRIPTION:**

Communications is attached to the Police Department Field Support Division, but is budgeted separately due to contract services provided by the City. The City of Eureka 9-1-1 Communications Center is responsible for answering and directing all 9-1-1 and emergency calls made within the City of Eureka. The Communications Center provides dispatching services for the City Police and Fire Departments, as well as Humboldt Fire Protection District #1, Humboldt Probation Department, City of Arcata and the City of Fortuna.

	<u>2008-09 Actual</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Estimated</u>	<u>2010-11 Budget</u>
<b>PROGRAM EXPENDITURES:</b>				
Salaries and Benefits	\$828,941	\$806,043	\$728,014	\$886,755
Services and Supplies	221,563	287,290	287,432	307,285
Capital Outlay	16,747	23,815	21,709	
<b>Total Expenditures</b>	<u>\$1,067,251</u>	<u>\$1,117,148</u>	<u>\$1,037,155</u>	<u>\$1,194,040</u>

	<u>2008-09 Actual</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>
<b>FULL TIME AND REGULAR PART-TIME POSITIONS:</b>			
Support Services Manager	1.00	1.00	
Communications Supervisor	1.00	1.00	1.00
Senior Communications Dispatcher	3.00	3.00	3.00
Communications Dispatcher	7.00	7.00	7.00
<b>Total</b>	<u>12.00</u>	<u>12.00</u>	<u>11.00</u>

**SERVICE LEVEL CHANGES:**

At the time of the budget preparation we anticipated freezing the Support Services Manager.

# Public Safety



DEPARTMENT: Police  
PROGRAM: Communications

FUND: General  
ACCOUNT: 42125

**COUNCIL GOALS SUPPORTED:**

**CONTINUE TO FOSTER AND MAINTAIN POSITIVE AND PRODUCTIVE RELATIONSHIPS WITH ALLIED FIRE AGENCIES AND OTHER EMERGENCY ORGANIZATIONS.**

<u>Supporting Departmental Objectives-Goal</u>	<u>PERFORMANCE MEASURES</u>			
	2008-09 <u>Actual</u>	2009-10 <u>Target</u>	2009-10 <u>Estimated</u>	2010-11 <u>Target</u>
Attend Operational Area meetings.	6	6	6	6

**MAINTAIN EFFECTIVE FIRE PREVENTION AND EMERGENCY RESPONSE STANDARDS.**

<u>Supporting Departmental Objectives-Goal</u>	<u>PERFORMANCE MEASURES</u>			
	2008-09 <u>Actual</u>	2009-10 <u>Target</u>	2009-10 <u>Estimated</u>	2010-11 <u>Target</u>
Answer 9-1-1 calls with 3 rings.	100%	100%	100%	100%
Initiate dispatch of life/death emergencies from time of call receipt to one minute.	100%	100%	100%	100%

# Public Safety



**DEPARTMENT:** Police  
**PROGRAM:** Problem Oriented Policing

**FUND:** General  
**ACCOUNT:** 42127

**PROGRAM MISSION:**

The mission of the Problem Oriented Policing Team is to leverage the community to actively engage in collaborating on prevention and problem-solving activities, with the goal of reducing victimization, disorder, fear of crime, and quality of life issues.

**PROGRAM DESCRIPTION:**

Problem Oriented Policing is the primary strategy of Community Oriented Policing, and involves a comprehensive framework for improving the capacity to perform our mission. The community and police work together analyzing community problems and developing customized responses to them. Problems are identified by the Problem Oriented Policing Team, uniformed patrol, and the community as recurring incidents or matters of concern. These problems are then addressed with the four-step SARA model:

**Scanning:** Problems are identified.

**Analysis:** Questions are asked to learn everything possible about the problem.

**Response:** Based on careful analysis, a custom-made response to the problem is tried.

**Assessment:** The response is evaluated to see if the problem was solved or reduced.

Problem Oriented Policing complements the use of proven and established enforcement strategies, and increases the assortment of tools available to officers and other staff that can be collectively employed to prevent and combat community problems. It applies to a variety of substantive problem types, from minor quality of life issues to serious offenses.

	<u>2008-09 Actual</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Estimated</u>	<u>2010-11 Budget</u>
<b>PROGRAM EXPENDITURES:</b>				
Salaries and Benefits	\$157,303	\$326,556	\$262,057	\$646,534
Services and Supplies	22,085	35,400	64,400	85,730
Capital Outlay	1,305			
<b>Total Expenditures</b>	<u>\$180,693</u>	<u>\$361,956</u>	<u>\$326,457</u>	<u>\$732,264</u>

# Public Safety



**DEPARTMENT:** Police  
**PROGRAM:** Problem Oriented Policing

**FUND:** General  
**ACCOUNT:** 42127

	<u>2008-09</u> <u>Actual</u>	<u>2009-10</u> <u>Actual</u>	<u>2010-11</u> <u>Budget</u>
<b>FULL TIME AND REGULAR PART-TIME POSITIONS:</b>			
Police Lieutenant	1.00	1.00	1.00
Police Officer	1.00	1.00	1.00
Police Oriented Program Coordinator	1.00	1.00	
Police Services Officer	1.00	1.00	1.00
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>3.00</b>

**SERVICE LEVEL CHANGES:**

At the time of the budget preparation we anticipated freezing the Police Oriented Program Coordinator

**COUNCIL GOALS SUPPORTED:**

**STRENGTHEN NEIGHBORHOOD GROUPS DEDICATED TO COMMUNITY IMPROVEMENT.**

	<u>PERFORMANCE MEASURES</u>			
	<u>2008-09</u> <u>Actual</u>	<u>2009-10</u> <u>Target</u>	<u>2009-10</u> <u>Estimated</u>	<u>2010-11</u> <u>Target</u>
<b><u>Supporting Departmental Objectives-Goal</u></b>				
Coordinate the development of Neighborhood Watch Groups.	12	12	12	12

# Public Safety



**DEPARTMENT:** Police  
**PROGRAM:** Parking Enforcement

**FUND:** Parking  
**ACCOUNT:** 42126

**PROGRAM MISSION:**

The Parking Enforcement section's mission is to maintain appropriate parking space availability within enforcement zones, and to maximize the availability of parking spaces for citizens within these zones.

**PROGRAM DESCRIPTION:**

The Parking Enforcement section advises, marks and enforces appropriate parking regulations within the City. At least once a day the primary areas and handicapped spaces are enforced by Parking Enforcement. They are also responsible for tracking citations, collection of fines, and processing the necessary paperwork.

	<u>2008-09 Actual</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Estimated</u>	<u>2010-11 Budget</u>
<b>PROGRAM EXPENDITURES:</b>				
Salaries and Benefits	\$60,606	\$71,664	\$65,147	\$65,675
Services and Supplies	264	7,597	7,597	5,567
<b>Total Expenditures</b>	<b>\$60,870</b>	<b>\$79,261</b>	<b>\$72,744</b>	<b>\$71,242</b>

	<u>2008-09 Actual</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>
<b>FULL TIME AND REGULAR PART-TIME POSITIONS:</b>			
Police Records Supervisor	0.15	0.15	0.05
Police Record Specialist	1.00	1.00	1.00
<b>Total</b>	<b>1.15</b>	<b>1.15</b>	<b>1.05</b>

**SERVICE LEVEL CHANGES:**

Reduction in Police Records Supervisor FTE to 0.05

**COUNCIL GOALS SUPPORTED:**

**REDUCE TRAFFIC ACCIDENT RATES IN THE CITY OF EUREKA THROUGH PARKING ENFORCEMENT.**

<u>Supporting Departmental Objectives-Goal</u>	<b>PERFORMANCE MEASURES</b>			
	<u>2008-09 Actual</u>	<u>2009-10 Target</u>	<u>2009-10 Estimated</u>	<u>2010-11 Target</u>
Monitor curbside parking during peak traffic hours.	97%	95%	100%	100%
Enforce unsafe blockage of driveways and alleyways.	79%	80%	80%	80%