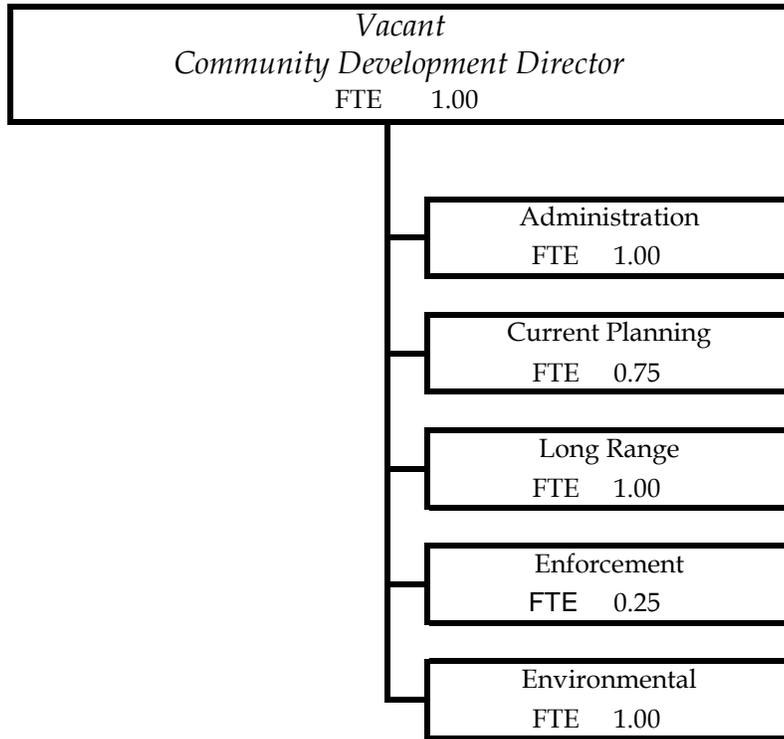


# Community Development Department



## **Mission**

*Our mission is to administer and implement the goals and policies of the City Council within the framework of the adopted general plan. Our goal is to continue to provide exceptional public service even in the face of severe budget constraints, and to conduct skilled professional planning services courteously, efficiently, effectively, and responsibly.*



# Department Summary Community Development



## DEPARTMENT DESCRIPTION:

The Community Development Department is responsible for administering, implementing and enforcing the goals and policies of the City of Eureka’s adopted General Plan, its zoning regulations as well as other local, state, and federal land use and environmental regulations. The Community Development Department has five divisions:

- Administrative
- Current Planning
- Long Range Planning
- Environmental Planning
- Enforcement

	<u>2009-10 Actual</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Budget</u>
<b>EXPENDITURES BY PROGRAM:</b>				
City Programs:				
Administration	\$ 94,664	\$ 139,379	\$ 129,423	\$ 192,374
Current Planning/Permitting	153,484	103,876	97,545	114,326
Long Range Planning	132,640	134,197	123,752	144,622
Enforcement	17,597	21,509	20,461	23,276
Environmental	94,643	101,967	97,572	117,324
<b>Total</b>	<u>\$ 493,028</u>	<u>\$ 500,928</u>	<u>\$ 468,753</u>	<u>\$ 591,922</u>

## EXPENDITURES BY CATEGORY:

Salaries and Benefits	\$ 453,335	\$ 389,954	\$ 367,571	\$ 473,161
Services and Supplies	39,693	110,974	101,182	118,761
<b>Total</b>	<u>\$ 493,028</u>	<u>\$ 500,928</u>	<u>\$ 468,753</u>	<u>\$ 591,922</u>

# Department Summary *Community Development*



	<u>2009-10 Actual</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Budget</u>
<b>REVENUES BY FUND:</b>				
City Funds:				
General Fund	\$ 450,330	\$ 458,480	\$ 426,321	\$ 543,426
Low & Moderate Income Housing	42,698	42,448	42,432	48,496
<b>Total</b>	<b>\$ 493,028</b>	<b>\$ 500,928</b>	<b>\$ 468,753</b>	<b>\$ 591,922</b>
	<u>2009-10 Actual</u>	<u>2010-11 Actual</u>	<u>2011-12 Budget</u>	
<b>PERSONNEL:</b>				
Full-time Positions	4.50	4.50	5.00	
<b>Total</b>	<b>4.50</b>	<b>4.50</b>	<b>5.00</b>	
	<u>2009-10 Actual</u>	<u>2010-11 Actual</u>	<u>2011-12 Budget</u>	
<b>FULL TIME EQUIVALENT SUMMARY BY FUND:</b>				
General Fund	4.00	4.00	4.50	
Low & Moderate Income Housing	0.50	0.50	0.50	
<b>Total</b>	<b>4.50</b>	<b>4.50</b>	<b>5.00</b>	

# Community Development

**DEPARTMENT:** Community Development  
**PROGRAM:** Administration

**FUND:** General  
**ACCOUNT:** 46101



**PROGRAM DESCRIPTION:**

The Administration Division provides guidance and leadership for, and plans, coordinates, supports and monitors the activities of the Community Development Department. The Administration Division provides staff support to boards, commissions, the City Manager and the City Council. The Administration Division also provides the administrative support for the entire Community Development Department.

	<u>2009-10 Actual</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Budget</u>
<b>PROGRAM EXPENDITURES:</b>				
Salaries and Benefits	\$ 71,350	\$ 60,191	\$ 48,197	\$ 107,163
Services and Supplies	23,314	79,188	81,226	85,211
<b>Total Expenditures</b>	<u>\$ 94,664</u>	<u>\$ 139,379</u>	<u>\$ 129,423</u>	<u>\$ 192,374</u>

	<u>2009-10 Actual</u>	<u>2010-11 Actual</u>	<u>2011-12 Budget</u>
<b>FULL TIME AND REGULAR PART-TIME POSITIONS:</b>			
Community Development Director	0.34	0.34	0.34
Administrative Services Assistant (RPT)		0.50	
Senior Administrative Assistant (RPT)	0.50		
Senior Administrative Assistant			1.00
<b>Total</b>	<u>0.84</u>	<u>0.84</u>	<u>1.34</u>

**SERVICE LEVEL CHANGES:**

Upgrade the Administrative Assistant (RPT) position to a Senior Administrative Assistant (FT)

# Community Development

DEPARTMENT: Community Development  
 PROGRAM: Administration

FUND: General  
 ACCOUNT: 46101



## COUNCIL GOALS SUPPORTED:

### PROVIDE STAFF SUPPORT TO BOARDS, COMMISSIONS, THE CITY MANAGER AND CITY COUNCIL.

	<u>PERFORMANCE MEASURES:</u>			
	2009-10 <u>Actual</u>	2010-11 <u>Target</u>	2010-11 <u>Estimated</u>	2011-12 <u>Target</u>
<b><u>Supporting Departmental Objectives</u></b>				
Attend meetings of the City Council, Boards and Commissions	85%	95%	95%	95%
Meet "one-on-one" with the City Manager and Assistant City Manager	90%	95%	95%	95%

### MAINTAIN DEPARTMENT FINANCIAL RECORDS

	<u>PERFORMANCE MEASURES:</u>			
	2009-10 <u>Actual</u>	2010-11 <u>Target</u>	2010-11 <u>Estimated</u>	2011-12 <u>Target</u>
<b><u>Supporting Department Objectives</u></b>				
Prepare Annual budget	100%	100%	100%	100%
Review and approve Department expenditures	100%	100%	100%	100%

### INVENTORY AND MAINTAIN DEPARTMENT SUPPLIES AND EQUIPMENT

	<u>PERFORMANCE MEASURES:</u>			
	2009-10 <u>Actual</u>	2010-11 <u>Target</u>	2010-11 <u>Estimated</u>	2011-12 <u>Target</u>
<b><u>Supporting Department Objectives</u></b>				
Track use of supplies and equipment	95%	100%	100%	100%
Order department supplies	100%	100%	100%	100%
Call for service on department equipment when needed	90%	100%	90%	100%

### SUPERVISE PROGRAMS THAT IMPLEMENT THE GENERAL PLAN

	<u>PERFORMANCE MEASURES:</u>			
	2009-10 <u>Actual</u>	2010-11 <u>Target</u>	2010-11 <u>Estimated</u>	2011-12 <u>Target</u>
<b><u>Supporting Department Objectives</u></b>				
Provide direction to program coordinators	85%	100%	100%	100%

### SUPPORT THE CONTINUED PROFESSIONAL EDUCATION OF ALL COMMUNITY DEVELOPMENT DEPARTMENT PERSONNEL

	<u>PERFORMANCE MEASURES:</u>			
	2009-10 <u>Actual</u>	2010-11 <u>Target</u>	2010-11 <u>Estimated</u>	2011-12 <u>Target</u>
<b><u>Supporting Department Objectives</u></b>				
Include training in Department budget	100%	100%	100%	100%

# Community Development

DEPARTMENT: Community Development  
 PROGRAM: Administration

FUND: General  
 ACCOUNT: 46101



## COUNCIL GOALS SUPPORTED (Continued):

**PROMOTE PUBLIC INTEREST IN, COMMENT ON, AND UNDERSTANDING OF THE PLANNING PROCESS AND THE NUMEROUS REGULATIONS RELATING TO IT BY PROVIDING PUBLIC INFORMATION SERVICES TO A BROAD RANGE OF CITIZENS AND CITIZEN GROUPS**

<u>Supporting Department Objectives</u>	<u>PERFORMANCE MEASURES:</u>			
	<u>2009-10 Actual</u>	<u>2010-11 Target</u>	<u>2010-11 Estimated</u>	<u>2011-12 Target</u>
Prepare Department handouts	85%	100%	100%	100%
Maintain Department web page	85%	100%	100%	100%
Respond in timely manner to public inquiries	85%	100%	90%	100%

**GREET AND ASSIST VISITORS TO THE DEPARTMENT AND ANSWER PHONE CALLS RECEIVED BY THE DEPARTMENT**

<u>Supporting Department Objectives</u>	<u>PERFORMANCE MEASURES:</u>			
	<u>2009-10 Actual</u>	<u>2010-11 Target</u>	<u>2010-11 Estimated</u>	<u>2011-12 Target</u>
Answer phone calls in less than 3 rings	80%	100%	90%	100%
Greet visitors	90%	100%	95%	100%

# Community Development

**DEPARTMENT:** Community Development  
**PROGRAM:** Current Planning/Permitting

**FUND:** General  
**ACCOUNT:** 46102



**PROGRAM DESCRIPTION:**

The Current Planning Division administers and implements the goals and policies of the General Plan and enforces local, state, and federal zoning and land use regulations including but not limited to the Coastal Act, Subdivision Map Act, and CEQA. The Current Planning Division reviews all building permits for conformance with zoning and land use regulations, and reviews all business licenses for compliance with applicable regulations. The Current Planning Division provides information services to the public and other City Departments; meets with property owners and applicants to discuss development proposals; conducts Development Coordination Committee meetings; processes all development applications; provides staff support to the Planning Commission; Historic Preservation Commission; Design Review Committee; and, a variety of ad hoc committees; and, nearly all other day-to-day planning related tasks and duties.

	<u>2009-10 Actual</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Budget</u>
<b>PROGRAM EXPENDITURES:</b>				
Salaries and Benefits	\$ 143,476	\$ 93,875	\$ 89,037	\$ 101,526
Services and Supplies	10,008	10,001	8,508	12,800
<b>Total Expenditures</b>	<b>\$ 153,484</b>	<b>\$ 103,876</b>	<b>\$ 97,545</b>	<b>\$ 114,326</b>

	<u>2009-10 Actual</u>	<u>2010-11 Actual</u>	<u>2011-12 Budget</u>
<b>FULL TIME AND REGULAR PART-TIME POSITIONS:</b>			
Community Development Director	0.33	0.33	0.33
Assistant Planner	0.75	0.75	
Associate Planner			0.75
<b>Total</b>	<b>1.08</b>	<b>1.08</b>	<b>1.08</b>

**SERVICE LEVEL CHANGES:**

Assistant Planner position has been upgraded to Associate Planner

# Community Development

DEPARTMENT: Community Development  
 PROGRAM: Current Planning/Permitting

FUND: General  
 ACCOUNT: 46102



## COUNCIL GOALS SUPPORTED:

### PROCESS APPLICATIONS FOR PRIVATE DEVELOPMENT

<u>Supporting Department Objectives</u>	<u>2009-10 Actual</u>	<u>PERFORMANCE MEASURES:</u>		
		<u>2010-11 Target</u>	<u>2010-11 Estimated</u>	<u>2011-12 Target</u>
Comply with Permit Streamlining Act timelines	90%	100%	90%	100%
Conduct pre-application meetings with applicants prior to application submittal	20%	75%	50%	75%
Keep applicants informed of application process	80%	100%	90%	100%
Process applications in timely manner	85%	100%	95%	100%

### ADMINISTER AND PROVIDE STAFF SUPPORT FOR THE PROGRAMS WITHIN THE COMMUNITY DEVELOPMENT DEPARTMENT

<u>Supporting Department Objectives</u>	<u>2009-10 Actual</u>	<u>PERFORMANCE MEASURES:</u>		
		<u>2010-11 Target</u>	<u>2010-11 Estimated</u>	<u>2011-12 Target</u>
Maintain professional knowledge and education through training	100%	100%	100%	100%

### IMPLEMENT THE GOALS AND POLICIES OF THE GENERAL PLAN THROUGH THE ADMINISTRATION AND ENFORCEMENT OF LOCAL ZONING AND SUBDIVISION ORDINANCES; THE CALIFORNIA COASTAL ACT; SUBDIVISION MAP ACT; CALIFORNIA ENVIRONMENTAL QUALITY ACT; AND OTHER LOCAL, STATE AND FEDERALLY MANDATED REGULATIONS, STATUTES AND/OR PROGRAMS

<u>Supporting Department Objectives</u>	<u>2009-10 Actual</u>	<u>PERFORMANCE MEASURES:</u>		
		<u>2010-11 Target</u>	<u>2010-11 Estimated</u>	<u>2011-12 Target</u>
Prepare staff report findings and recommendations based on sound planning principals	100%	100%	100%	100%

### PROMOTE PUBLIC INTEREST IN, COMMENT ON, AND UNDERSTANDING OF THE PLANNING PROCESS AND THE NUMEROUS REGULATIONS RELATING TO IT BY PROVIDING PUBLIC INFORMATION SERVICES TO A BROAD RANGE OF CITIZENS AND CITIZEN GROUPS.

<u>Supporting Department Objectives</u>	<u>2009-10 Actual</u>	<u>PERFORMANCE MEASURES:</u>		
		<u>2010-11 Target</u>	<u>2010-11 Estimated</u>	<u>2011-12 Target</u>
Respond to public inquiries in a timely manner	80%	100%	90%	100%
Attend community meetings	80%	100%	80%	100%

### PROVIDE DIRECT STAFF SUPPORT TO NUMEROUS BOARDS AND COMMISSIONS, INCLUDING THE PLANNING COMMISSION; HISTORIC PRESERVATION COMMISSION; DESIGN REVIEW COMMITTEE; AND, A VARIETY OF AD HOC COMMITTEES

<u>Supporting Department Objectives</u>	<u>2009-10 Actual</u>	<u>PERFORMANCE MEASURES:</u>		
		<u>2010-11 Target</u>	<u>2010-11 Estimated</u>	<u>2011-12 Target</u>
Attend meetings	90%	95%	90%	100%

# Community Development

**DEPARTMENT:** Community Development  
**PROGRAM:** Long Range Planning

**FUND:** General Fund  
 Low & Mod Income Housing  
**ACCOUNT:** 46103



**PROGRAM DESCRIPTION:**

The Long Range Planning Division is responsible for updates and amendments to the General Plan; ordinance implementation; General Plan compliance and consistency determinations; Housing element review and updates; grant preparation and support; administration for long range city planning; and, annexations and other city reorganization efforts through LAFCO. In addition, the Long Range Division is responsible for flood plain management, special land use surveys, studies and reports supporting land use decisions as required. The Long Range Planning Division also processes city projects such as the Elk River Trail and the Coastal Trail. This Division is involved in the county wide regional Blueprint Planning project.

	<u>2009-10 Actual</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Budget</u>
<b>PROGRAM EXPENDITURES:</b>				
Salaries and Benefits	\$ 127,966	\$ 123,324	\$ 117,124	\$ 133,322
Services and Supplies	4,674	10,873	6,628	11,300
<b>Total Expenditures</b>	<u>\$ 132,640</u>	<u>\$ 134,197</u>	<u>\$ 123,752</u>	<u>\$ 144,622</u>

**REVENUES BY FUND**

General Fund	\$ 89,942	\$ 91,749	\$ 81,320	\$ 96,126
Low & Moderate Income Housing	42,698	42,448	42,432	48,496
<b>Total</b>	<u>\$ 132,640</u>	<u>\$ 134,197</u>	<u>\$ 123,752</u>	<u>\$ 144,622</u>

	<u>2009-10 Actual</u>	<u>2010-11 Actual</u>	<u>2011-12 Budget</u>
<b>FULL TIME AND REGULAR PART-TIME POSITIONS:</b>			
Community Development Director	0.33	0.33	0.33
Senior Planner	1.00	1.00	1.00
<b>Total</b>	<u>1.33</u>	<u>1.33</u>	<u>1.33</u>

**SERVICE LEVEL CHANGES:**

None

# Community Development

**DEPARTMENT:** Community Development  
**PROGRAM:** Long Range Planning

**FUND:** General Fund  
 Low & Mod Income Housing  
**ACCOUNT:** 46103



## COUNCIL GOALS SUPPORTED:

### PREPARE ANNUAL REPORT ON THE CAPITAL IMPROVEMENT PROGRAM'S CONSISTENCY WITH THE GENERAL PLAN

<u>Supporting Department Objectives</u>	<u>PERFORMANCE MEASURES:</u>			
	<u>2009-10 Actual</u>	<u>2010-11 Target</u>	<u>2010-11 Estimated</u>	<u>2011-12 Target</u>
Update annual General Plan conformance report on the Capital Improvement	100%	100%	100%	100%

### PROVIDE INFORMATION TO THE PUBLIC REGARDING THE GENERAL PLAN, CEQA, CENSUS/POPULATION, AND FLOOD PLAIN DATA. COORDINATE WITH OTHER CITY DEPARTMENTS AND OUTSIDE AGENCIES TO MAINTAIN AND IMPROVE INTERGOVERNMENTAL RELATIONS.

<u>Supporting Department Objectives</u>	<u>PERFORMANCE MEASURES:</u>			
	<u>2009-10 Actual</u>	<u>2010-11 Target</u>	<u>2010-11 Estimated</u>	<u>2011-12 Target</u>
Respond to public inquiries in timely manner	85%	95%	90%	100%
Provide interagency coordination	90%	95%	90%	100%

### FACILITATE THE EFFECTIVE AND EFFICIENT PLANNING OF DEVELOPMENT WITHIN THE CITY

<u>Supporting Department Objectives</u>	<u>PERFORMANCE MEASURES:</u>			
	<u>2009-10 Actual</u>	<u>2010-11 Target</u>	<u>2010-11 Estimated</u>	<u>2011-12 Target</u>
Update General and Zoning Ordinances as necessary	85%	95%	90%	100%
Implement the Housing Element	95%	100%	95%	100%

### PROCESS APPLICATIONS PERTAINING TO LONG RANGE PLANNING ON PUBLIC AND PRIVATE DEVELOPMENTS TO DECISION BEFORE A VARIETY OF BOARDS, COMMISSIONS AND THE COUNCIL

<u>Supporting Department Objectives</u>	<u>PERFORMANCE MEASURES:</u>			
	<u>2009-10 Actual</u>	<u>2010-11 Target</u>	<u>2010-11 Estimated</u>	<u>2011-12 Target</u>
Process applications for long range planning projects	100%	100%	95%	100%

# Community Development

**DEPARTMENT:** Community Development  
**PROGRAM:** Enforcement

**FUND:** General  
**ACCOUNT:** 46104



**PROGRAM DESCRIPTION:**

The Enforcement Division implements the goals and policies of the General Plan through the enforcement of local zoning, land use, coastal zone and subdivision ordinances. The primary goal of the Enforcement Division is voluntary compliance. The Enforcement Division oversees, directs and conducts the notification and inspections necessary for abatement of violations in accordance with City policies, procedures and ordinances, and state law.

	<u>2009-10 Actual</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Budget</u>
<b>PROGRAM EXPENDITURES:</b>				
Salaries and Benefits	\$ 17,084	\$ 18,493	\$ 19,161	\$ 20,076
Services and Supplies	513	3,016	1,300	3,200
<b>Total Expenditures</b>	<u>\$ 17,597</u>	<u>\$ 21,509</u>	<u>\$ 20,461</u>	<u>\$ 23,276</u>

	<u>2009-10 Actual</u>	<u>2010-11 Actual</u>	<u>2011-12 Budget</u>
<b>FULL TIME AND REGULAR PART-TIME POSITIONS:</b>			
Assistant Planner	0.25	0.25	
Associate Planner			0.25
<b>Total</b>	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>

**SERVICE LEVEL CHANGES:**

Assistant Planner position has been upgraded to Associate Planner

# Community Development

DEPARTMENT: Community Development  
 PROGRAM: Enforcement

FUND: General  
 ACCOUNT: 46104



## COUNCIL GOALS SUPPORTED:

**ENDEAVOR TO OBTAIN VOLUNTARY COMPLIANCE FOR VIOLATIONS OF CITY ORDINANCES. IMPLEMENT THE GOALS AND POLICIES OF THE GENERAL PLAN THROUGH ENFORCEMENT OF LOCAL ZONING AND SUBDIVISION ORDINANCES**

	<b>PERFORMANCE MEASURES:</b>			
	<b>2009-10</b>	<b>2010-11</b>	<b>2010-11</b>	<b>2011-12</b>
<b><u>Supporting Department Objectives</u></b>	<b><u>Actual</u></b>	<b><u>Target</u></b>	<b><u>Estimated</u></b>	<b><u>Target</u></b>
Notify property owners of alleged violations	100%	100%	100%	100%
Explain Codes and Regulations to foster cooperation and compliance	100%	100%	100%	100%

**PROVIDE INTER-AGENCY ASSISTANCE AND STAFF SUPPORT TO THE CITY'S COMMUNITY IMPROVEMENT TEAM**

	<b>PERFORMANCE MEASURES:</b>			
	<b>2009-10</b>	<b>2010-11</b>	<b>2010-11</b>	<b>2011-12</b>
<b><u>Supporting Department Objectives</u></b>	<b><u>Actual</u></b>	<b><u>Target</u></b>	<b><u>Estimated</u></b>	<b><u>Target</u></b>
Attend CIT meetings	95%	100%	90%	100%
Communicate regularly with team members	95%	100%	90%	100%

**COORDINATE WITH OTHER CITY, LOCAL, STATE AND FEDERAL AGENCIES FOR ENFORCEMENT ACTIONS THAT CROSS OVER JURISDICTIONAL BOUNDARIES**

	<b>PERFORMANCE MEASURES:</b>			
	<b>2009-10</b>	<b>2010-11</b>	<b>2010-11</b>	<b>2011-12</b>
<b><u>Supporting Department Objectives</u></b>	<b><u>Actual</u></b>	<b><u>Target</u></b>	<b><u>Estimated</u></b>	<b><u>Target</u></b>
Communicate and cooperate with outside agencies	90%	100%	90%	100%

# Community Development

**DEPARTMENT:** Community Development  
**PROGRAM:** Environmental Planning

**FUND:** General  
**ACCOUNT:** 46105



**PROGRAM DESCRIPTION:**

The Environmental Planning Division supports the Community Development Department and other City Departments through planning, implementation, management, and monitoring of a variety of complex projects, programs, and activities. The Environmental Planning Division aids other City Departments in implementing City sponsored projects by determining, advising on and/or completing: necessary environmental review process (CEQA/NEPA); project design elements and mitigation to minimize environmental impacts and facilitate permitting; project permitting; and mitigation compliance monitoring. The Division regularly assists City Departments with environmental and regulatory issues related to day to day City activities and programs and also manages City environmental projects which includes applying for and managing grants. The Environmental Planning Division also processes permits for private development projects.

	<u>2009-10 Actual</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Budget</u>
<b>PROGRAM EXPENDITURES:</b>				
Salaries and Benefits	\$ 93,459	\$ 94,071	\$ 94,052	\$ 111,074
Services and Supplies	1,184	7,896	3,520	6,250
<b>Total Expenditures</b>	<b>\$ 94,643</b>	<b>\$ 101,967</b>	<b>\$ 97,572</b>	<b>\$ 117,324</b>

	<u>2009-10 Actual</u>	<u>2010-11 Actual</u>	<u>2011-12 Budget</u>
<b>FULL TIME AND REGULAR PART-TIME POSITIONS:</b>			
Environmental Planner	1.00	1.00	1.00
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

**SERVICE LEVEL CHANGES:**

None.

# Community Development

DEPARTMENT: Community Development  
 PROGRAM: Environmental Planning

FUND: General  
 ACCOUNT: 46105



## COUNCIL GOALS SUPPORTED:

### PROVIDE SUPPORT TO THE COMMUNITY DEVELOPMENT DEPARTMENT AND OTHER CITY DEPARTMENTS FOR PREPARATION OF ENVIRONMENTAL STUDIES AND DOCUMENTS

<u>Supporting Department Objectives</u>	<u>PERFORMANCE MEASURES:</u>			
	<u>2009-10 Actual</u>	<u>2010-11 Target</u>	<u>2010-11 Estimated</u>	<u>2011-12 Target</u>
Assist in preparation of environmental documents and studies	100%	100%	100%	100%
Process environmental clearances for city projects	100%	100%	100%	100%

### IMPLEMENT THE GOALS AND POLICIES OF THE GENERAL PLAN. PROMOTE PUBLIC INTEREST IN, COMMENT ON, AND UNDERSTANDING OF THE ENVIRONMENTAL REVIEW PROCESS.

<u>Supporting Department Objectives</u>	<u>PERFORMANCE MEASURES:</u>			
	<u>2009-10 Actual</u>	<u>2010-11 Target</u>	<u>2010-11 Estimated</u>	<u>2011-12 Target</u>
Respond to public inquiries in a timely manner	85%	100%	90%	100%
Attend community meetings	85%	100%	90%	100%

### PROVIDE INFORMATION PERTAINING TO, AND EDUCATION OF THE ENVIRONMENTAL REVIEW PROCESS TO OTHER CITY DEPARTMENTS

<u>Supporting Department Objectives</u>	<u>PERFORMANCE MEASURES:</u>			
	<u>2009-10 Actual</u>	<u>2010-11 Target</u>	<u>2010-11 Estimated</u>	<u>2011-12 Target</u>
Continue professional development through training	60%	100%	80%	100%

