

# Department Summary

## Successor Agency / Redevelopment



### DEPARTMENT DESCRIPTION:

The Redevelopment & Housing Department is responsible for all redevelopment and housing programs that occur inside the City of Eureka. Programs include: Redevelopment Administration, Economic Development, Local Housing, Low and Moderate Income Housing, Housing CDBG Program, Housing Rental Rehabilitation, and HOME.

	<u>2011-12 Actual</u>	<u>2012-13 Amended Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Budget</u>
<b>EXPENDITURES BY PROGRAM:</b>				
Redevelopment Administration	\$ 414,341	\$ -	\$ -	\$ -
Low and Moderate Income Housing	174,754	-	-	-
Housing Successor Agency	134,213	1,192,669	1,113,311	-
<b>Total</b>	<b>\$ 723,308</b>	<b>\$ 1,192,669</b>	<b>\$ 1,113,311</b>	<b>\$ -</b>
<b>EXPENDITURES BY CATEGORY:</b>				
Salaries and Benefits	\$ 355,607	\$ 132,854	\$ 135,764	\$ -
Services and Supplies	367,701	1,059,815	977,547	-
<b>Total</b>	<b>\$ 723,308</b>	<b>\$ 1,192,669</b>	<b>\$ 1,113,311</b>	<b>\$ -</b>
<b>REVENUES BY FUND:</b>				
ERA Debt Service Fund-Merged Area	\$ 76,855	\$ -	\$ -	\$ -
ERA Capital Fund-Merged Area	96	-	-	-
Redevelopment Administration	337,390	-	-	-
Low & Moderate Income Housing	174,754	-	-	-
Successor Agency Low & Mod Inc Hsing	134,213	1,192,669	1,113,311	-
<b>Total</b>	<b>\$ 723,308</b>	<b>\$ 1,192,669</b>	<b>\$ 1,113,311</b>	<b>\$ -</b>

	<u>2011-12 Actual</u>	<u>2012-13 Actual</u>	<u>2013-14 Budget</u>
<b>PERSONNEL:</b>			
None.			

*Successor Agency / Redevelopment*

DEPARTMENT: SA / Redevelopment

FUND: ERA Debt Service  
ERA Capital Fund  
ERA Administration



PROGRAM: Redevelopment Administration

ACCOUNT: 46410

**PROGRAM DESCRIPTION:**

The Redevelopment Program was responsible for the implementation of all activities associated with the operations of the Eureka Redevelopment Agency. The main function of the Agency was to ensure compliance with all established objectives and policies while implementing redevelopment activities within the City of Eureka, with the first objective being to revitalize project areas and improve the economic base of the community by facilitating redevelopment, housing and economic development activities.

	<u>2011-12 Actual</u>	<u>2012-13 Amended Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Budget</u>
<b>PROGRAM EXPENDITURES:</b>				
Salaries and Benefits	\$ 135,792	\$ -	\$ -	\$ -
Services and Supplies	278,549	-	-	-
<b>Total Expenditures</b>	<b>\$ 414,341</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**REVENUES BY FUND**

ERA Debt Service Fund-Merged Area	\$ 76,855	\$ -	\$ -	\$ -
ERA Capital Fund-Merged Area	96	-	-	-
Redevelopment Administration	337,390	-	-	-
<b>Total Resources</b>	<b>\$ 414,341</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

	<u>2011-12 Actual</u>	<u>2012-13 Actual</u>	<u>2013-14 Budget</u>
<b>FULL TIME AND REGULAR PART-TIME POSITIONS:</b>			
Director	0.50	0.50	
Special Projects Manager		1.00	
Project Manager	2.00	1.00	
Senior Administrative Assistant	0.50	0.50	
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	

**SERVICE LEVEL CHANGES:**

None

*Successor Agency / Redevelopment*

DEPARTMENT: SA / Redevelopment

FUND:

ERA Debt Service  
ERA Capital Fund  
ERA Administration



PROGRAM: Redevelopment Administration

ACCOUNT:

46410

**COUNCIL GOALS SUPPORTED:**

**ATTRACT CITY RESIDENTS DOWNTOWN BY ENHANCING THE EXCITING MIX OF RESTAURANTS, RETAIL, WATER ACCESS, AND HOUSING ON OUR WATERFRONT**

<u>Supporting Departmental Objectives</u>	<u>PERFORMANCE MEASURES:</u>			
	<u>2011-12 Actual</u>	<u>2012-13 Target</u>	<u>2012-13 Estimated</u>	<u>2013-14 Target</u>
Encourage upper floor and infill development				
ERTN's executed	2	2	2	2
Facades Loans executed	1	0	0	1
Rental Rehab Loans executed	0	0	0	1
Federal/State/Local Funding Applications prepared/approved	2	2	2	2

**ATTRACT VIBRANT COMMERCIAL BUSINESSES TO OUR DOWNTOWN CORRIDOR THAT CAN PLAY A VITAL ROLE IN OUR DOWNTOWN ECONOMY**

<u>Supporting Department Objectives</u>	<u>PERFORMANCE MEASURES:</u>			
	<u>2011-12 Actual</u>	<u>2012-13 Target</u>	<u>2012-13 Estimated</u>	<u>2013-14 Target</u>
Identify Vacant Underutilized Buildings with Eureka Main Street and solicit unique Businesses with Following Programs	100%	100%	100%	100%
Enterprise Zone				
Business Loan				
State/Federal Loans/Grant programs				
Development Assistance Programs				
Façade Improvement Loan				
Rental Rehab Loan Program				

*Successor Agency / Redevelopment*

DEPARTMENT: SA / Redevelopment

FUND:

ERA Debt Service  
ERA Capital Fund  
ERA Administration



PROGRAM: Redevelopment Administration

ACCOUNT:

46410

**CREATE AN EXCITING THEATRE DISTRICT IN DOWNTOWN EUREKA CAPABLE OF SUPPORTING A WIDE VARIETY OF PERFORMANCES AND ATTRACTING VISITORS FROM OUT OF THE AREA.**

**PERFORMANCE MEASURES:**

	<b>2011-12</b>	<b>2012-13</b>	<b>2012-13</b>	<b>2013-14</b>
<b><u>Supporting Departmental Objectives</u></b>	<b><u>Actual</u></b>	<b><u>Target</u></b>	<b><u>Estimated</u></b>	<b><u>Target</u></b>
Develop "F" Street corridor as Theatre District				
Assist Historic Theatre Development By				
Providing Access to the Following Programs	100%	100%	100%	100%
Enterprise Zone				
Business Loan				
State/Federal Loans/Grant programs				
Development Assistance Programs				
Façade Improvement Program				
Seismic Upgrade Program				

**SUPPORT RE-OPENING AND SUCCESSFUL OPERATION OF THE EUREKA INN**

**PERFORMANCE MEASURES:**

	<b>2011-12</b>	<b>2012-13</b>	<b>2012-13</b>	<b>2013-14</b>
<b><u>Supporting Departmental Objectives</u></b>	<b><u>Actual</u></b>	<b><u>Target</u></b>	<b><u>Estimated</u></b>	<b><u>Target</u></b>
Meet with Prospective Buyers to Encourage				
Development through	100%	100%	100%	100%
Enterprise Zone				
Business Loan				
State/Federal Loans/Grant programs				
Development Assistance Programs				
Mills Act				
Façade Improvement Program				
Historic Tax Credits				

**COMPLY WITH CALIFORNIA REDEVELOPMENT LAW REQUIREMENTS**

**PERFORMANCE MEASURES:**

	<b>2011-12</b>	<b>2012-13</b>	<b>2012-13</b>	<b>2013-14</b>
<b><u>Supporting Department Objectives</u></b>	<b><u>Actual</u></b>	<b><u>Target</u></b>	<b><u>Estimated</u></b>	<b><u>Target</u></b>
Annual Report Completed	Yes	Yes	Yes	Yes
Statement of Indebtedness Completed	Yes	Yes	Yes	Yes
Provide Staff Support to RAB	Yes	Yes	Yes	Yes
Implement Goals & Policies of the Redevelopment Plan	Yes	Yes	Yes	Yes

## Successor Agency / Redevelopment

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**DEPARTMENT:** SA / Redevelopment

**FUND:** Low & Moderate Income Housing



**PROGRAM:** Low & Moderate Income Housing **ACCOUNT:** 46320

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### PROGRAM MISSION:

Provide rehabilitation loans and grants to eliminate health and safety hazards within the community. Eliminate blight from neighborhoods. Assist homeowners and tenants with relocation and lead based paint grants to mitigate lead based paint hazards during rehabilitation projects. Provide assistance and documentation for the update of the City's Housing Element. Keep housing rehabilitation program, residential anti-displacement and temporary relocation plan, and all other program guidelines current.

### PROGRAM DESCRIPTION:

The Low & Moderate Income Housing Fund Programs receive funding from the 20% tax increment revenue generated from the three project areas of the Redevelopment Agency. It funds and/or administers a number of programs or grants, including the First Time Homebuyer, Housing Rehabilitation, Lead Based Paint Hazard Reduction Grant Program and the Downtown Residential Seismic Retrofit loans. Funds are also used to meet cash match requirements of other State and Federal Grant applications. **First Time-Homebuyer Program:** This program provides up to \$120,000 in second mortgage financing to supplement a qualified First Time Homebuyer's down payment. **Housing Rehabilitation:** The program targets low-moderate income homeowners and provides deferred or amortized low interest loans for rehabilitation. **Lead Hazard Evaluation and Reduction Grant Program:** This program provides funds for the evaluation, inspection, mitigation and clearance of lead based paint hazards found in residential rehabilitation projects. **Downtown Residential Retrofit Loans:** This program provides "gap" financing for property owners in the Redevelopment Project area for the purpose of seismically retrofitting unreinforced masonry (URM) residential structures. Funds must be used to complete the seismic upgrade of "high hazard" structures and cannot be used for mechanical/electrical or exterior façade upgrades. **HOME Program First Time Homebuyer Grant #03-HOME-0677:** Agency proved \$100,000 in cash match for Redwood Community Action Agency, acting as a CHDO to provide First Time Homebuyer loans. **Paint Up/Fix Up Grants:** This program funds repairs and paint to the exterior of residences located Buhne Street north to the city limits. Currently grants are being provided at \$2,500 per property.

*Successor Agency / Redevelopment*

**DEPARTMENT:** SA / Redevelopment      **FUND:** Low & Moderate Income Housing

**PROGRAM:** Low & Moderate Income Housing      **ACCOUNT:** 46320



<b>PROGRAM EXPENDITURES:</b>	<b>2011-12 Actual</b>	<b>2012-13 Amended Budget</b>	<b>2012-13 Estimated</b>	<b>2013-14 Budget</b>
Salaries and Benefits	\$ 150,182	\$ -	\$ -	\$ -
Services and Supplies	24,572	-	-	-
<b>Total Expenditures</b>	<b>\$ 174,754</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>FULL TIME AND REGULAR PART-TIME POSITIONS:</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>
Director		0.50	0.50
Program Coordinator		1.00	
Project Manager			1.00
Housing Technician		1.00	0.75
Senior Administrative Assistant		0.50	0.50
<b>Total</b>		<b>3.00</b>	<b>2.75</b>

**SERVICE LEVEL CHANGES:**

None.

*Successor Agency / Redevelopment*

**DEPARTMENT:** SA / Redevelopment

**FUND:** Low & Moderate Income Housing



**PROGRAM:** Low & Moderate Income Housing

**ACCOUNT:** 46320

**COUNCIL GOALS SUPPORTED:**

**CONTINUE REDEVELOPMENT PROGRAMS THAT ENCOURAGE THE UPGRADE OF EXISTING HOUSING UNITS**  
**CONTINUE TO ENCOURAGE EUREKA'S HOMEOWNERS TO ENHANCE THEIR PROPERTY**  
**INCREASE AFFORDABLE HOUSING OPPORTUNITIES IN EUREKA**  
**PRESERVE EUREKA AS AN AFFORDABLE PLACE TO LIVE THAT OFFERS A VARIETY OF OPTION FOR FIRST TIME HOMEBUYERS**

<b><u>Supporting Departmental Objectives</u></b>	<b><u>PERFORMANCE MEASURES:</u></b>			
	<b><u>2011-12 Actual</u></b>	<b><u>2012-13 Target</u></b>	<b><u>2012-13 Estimated</u></b>	<b><u>2013-14 Target</u></b>
Update Policies & Procedures of the City's Rehabilitation Program	No	No	No	Yes
Humboldt Housing & Coalition Grant Writing Consultant Fees	Yes	Yes	Yes	Yes
FTHB Program Amendments & New Lender Selection	No	No	No	Yes
First Time Homebuyer Loans	4	2	2	8
Housing Rehabilitation Loans	2	0	0	3
Rental Rehab Loan	0	1	1	1
Paint Up/Fix Up Grants	9	20	4	20
Lead Based Paint	2	3	2	3
Loan Increase	1	1	1	1
Downtown Residential Seismic Retrofit				
Loan & Rental Rehab (May Motel)	0	0	0	1
Relocation Grants	0	0	0	1

## Successor Agency / Redevelopment

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**FUND:** Low & Moderate Income Housing



**PROGRAM:** Low & Moderate Income Housing **ACCOUNT:** 46320

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**PROGRAM:** Low & Moderate Income Housing      **ACCOUNT:** 46320



<b>PROGRAM EXPENDITURES:</b>	<b>2011-12 Actual</b>	<b>2012-13 Amended Budget</b>	<b>2012-13 Estimated</b>	<b>2013-14 Budget</b>
Salaries and Benefits	\$ 69,633	\$ 132,854	\$ 135,764	\$ -
Services and Supplies	64,580	1,059,815	977,547	-
<b>Total Expenditures</b>	<b>\$ 134,213</b>	<b>\$ 1,192,669</b>	<b>\$ 1,113,311</b>	<b>\$ -</b>

<b>FULL TIME AND REGULAR PART-TIME POSITIONS:</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>
Director		0.50	0.50
Program Coordinator		1.00	
Project Manager			1.00
Housing Technician		1.00	0.75
Senior Administrative Assistant		0.50	0.50
<b>Total</b>		<b>3.00</b>	<b>2.75</b>

**SERVICE LEVEL CHANGES:**

None.

*Successor Agency / Redevelopment*

**DEPARTMENT:** SA / Redevelopment

**FUND:** Low & Moderate Income Housing



**PROGRAM:** Low & Moderate Income Housing **ACCOUNT:** 46320

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**PRESERVE EUREKA AS AN AFFORDABLE PLACE TO LIVE THAT OFFERS A VARIETY OF OPTION FOR FIRST TIME HOMEBUYERS**

<b><u>Supporting Departmental Objectives</u></b>	<b><u>PERFORMANCE MEASURES:</u></b>			
	<b><u>2011-12 Actual</u></b>	<b><u>2012-13 Target</u></b>	<b><u>2012-13 Estimated</u></b>	<b><u>2013-14 Target</u></b>
Update Policies & Procedures of the City's Rehabilitation Program	No	No	No	Yes
Humboldt Housing & Coalition Grant Writing Consultant Fees	Yes	Yes	Yes	Yes
FTHB Program Amendments & New Lender Selection	No	No	No	Yes
First Time Homebuyer Loans	4	2	2	8
Housing Rehabilitation Loans	2	0	0	3
Rental Rehab Loan	0	1	1	1
Paint Up/Fix Up Grants	9	20	4	20
Lead Based Paint	2	3	2	3
Loan Increase	1	1	1	1
Downtown Residential Seismic Retrofit				
Loan & Rental Rehab (May Motel)	0	0	0	1
Relocation Grants	0	0	0	1