

CITY OF EUREKA

Category: COMMUNITY DEVELOPMENT

POLICIES & PROCEDURES

Subject: HOME OCCUPATION PERMIT

Date Adopted: January 1, 1976

File Number 4.01

### POLICY OBJECTIVE

To clarify procedures to be followed when issuing a home occupation permit.

### ASSIGNED RESPONSIBILITY

Community Development Department

### APPLICABILITY

Applicable to persons desiring to operate a business from a residence in U, A, R, and OR districts of the City of Eureka.

### PROCEDURES

Persons desiring to operate a business from a residence must first obtain a permit from the Department of Community Development.

In general, Section 10-5106.6b of the Eureka Municipal Code prescribes that persons may operate a business from a home provided that the home occupation is clearly incidental to the use of the home as a residence and that operation of the business has no substantial effect on the neighborhood. The home occupation permit is not an authorization to operate a retail sales business from a home.

Periodic inspections shall be made of all home occupations to determine their compliance with provisions listed in the Code. In the event that a violation is found, the permit holder will be notified and apprised of what steps must be taken to correct the violation. If the violations are not corrected within 30 days, the home occupation permit shall be cancelled. All home occupation permits expire one (1) year from the date of issuance and must be renewed on a yearly basis.