

CITY OF EUREKA

Category: ENGINEERING

POLICIES & PROCEDURES

Subject: IMPROVEMENT OF PUBLIC ALLEYS

Date Adopted: January 1, 1976

File Number 6.45

POLICY OBJECTIVE

To provide procedures for assigning priorities to and for financing public alley improvements.

ASSIGNED RESPONSIBILITY

Engineering, Finance and Public Works Departments

APPLICABILITY

Applicable to all requests made to the City to improve public alleys.

PROCEDURES

In general, under the terms of Resolution No. 5226, upon favorable determination by the City Council, the City may enter into cooperative agreements with property owners abutting public alleys to share in the cost of bringing those alleys to an acceptable standard for maintenance.

The "Fiscal Year Alley Improvement Program" is to be formulated during the first two months of each fiscal year and, assuming funds are appropriated, a contract issued shortly thereafter to do all proposed work. Applications received after August 31 of each year will be held and considered for the next year's program.

Priority for alley improvements shall be on the basis of the order of application to the limit imposed by City budgeted funds. Applications in excess of the budgeted capacity will be given priority in the subsequent year's program.

In order to be considered for a given year's program, applications accompanied by a deposit sufficient to cover one-half the cost of the work must be received by the Finance Department on or before August 31 of each year.

The resolution also allows for 100% financing by the City if in the opinion of the Council, the alley is of major importance in that it is of general rather than local benefit and concern.

When a property owner contacts the Engineering Department with a request for improvement of an alley, they shall be informed of the following:

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1. Interested parties must make application to the Finance Department for the work to be done.
2. The agreement will require participation of all abutting property owners or contributions sufficient to cover costs as though all were participating.
3. Upon request of the Finance Department, Engineering and Public Works will evaluate each individual request as to estimated cost and return it along with a plot map showing all affected owners.
4. Applications with deposits must be received by Finance no later than August 31 to be included in that year's program, subject to program funding limitations.
5. If applications exceed funding levels or are received after August 31, they will be held and considered for the next year's program.

In all cases, when the Finance Department requests estimates, each request will be individually assessed as to actual cost based on current contract prices.