

Game Changer!

YOUR CAREER IN RECREATION BEGINS NOW

*By applying for the Eureka Recreation Management Team Internship.....
your future is (literally) in your hands!*

Dear young, hungry, ambitious you,

Hi there. This is your future self. I know this may seem odd, but just recently the post-office, in an effort to compete with texting, email and social media, has offered a new service where we can send letters through time. I figured I would take this opportunity to send you (well...me) a **thank you letter**.

Your decision to apply to join *Eureka Recreation's Management Internship Team* changed the direction of my life. As you know, I was a very ambitious college student, anxiously awaiting the opportunity to make my mark on the world. I remember that I was full of ideas that I knew would **revolutionize** the world of recreation...all I needed was a shot!

Well, the good news is that you are right! **Your ideas and passion are going to change the world...your world!**

By choosing to apply for the *Eureka Recreation Management Internship Team*, I was able to immerse myself into a team of recreation professionals, who not only allowed me to contribute my ideas, but mentored me, and guided me to get the most out of my visions, and turn them into a reality.

The most important thing I was able to take away from that internship was learning the true value of a team. There is something magical that happens when a group of individuals get together with the goal of providing positive experiences that enhance the quality of life for the members of the community. Through collaboration, all of our ideas were better, we dreamed bigger, and had the privilege of sharing the challenges and successes! The members of my internship team are all still really close. In fact, just next month I'm flying to the East Coast to watch one of my former Intern team members, and current best friends, get married!

By the end of my internship, I was equipped with **real life skills** in recreation management. Through hands-on experience, I learned program development, budgeting, human resources, supervision, and everything in between; I was able to list these tangible tools on my **resume**, which made me competitive in the job market once I graduated.

In fact, my Internship changed my definition of success; as I realized that I didn't have to settle for simply finding my dream job, instead I had the power of **choice**. Having had a first-hand experience in a positive work environment where my ideas & contribution were valued, and one where I was surrounded by supportive & encouraging colleagues, it was then that I knew that's what success looked and felt like. After my Internship, I went out looking for jobs with an entirely new perspective, and right after organizations interviewed me, I **interviewed them right back**, to ensure that this organization was going to offer an **experience I wanted to have, in a place where I wanted to be!** I now wake up everyday living in a world that I chose.

So thank you for taking the time to apply for the *City of Eureka Recreation Management Team Internship!* You'll be happy to know that you have successfully impacted your world for the better (and mine!)

Sincerely,

Slightly Older. Happily Fulfilled. Successful You!

City of Eureka
Recreation Management Team Internship Program Application

PERSONAL INFORMATION

DATE OF APPLICATION: _____

NAME: _____
(Last) (First) (Middle)

Phone # _____ Email _____

Suggested time to Call: _____

INTERNSHIP INFORMATION

Please circle which internship you are applying for:

January-May

June-August

September-December

Requested Starting Date: _____ Approximate End Date: _____

Hours available for Internship:

Please list the times on the following days that you will have available:

Example: M: 1pm-5pm (These are times that you are free)

M: _____ **T:** _____ **W:** _____ **Th:** _____ **F:** _____ **S:** _____ **Su:** _____

SCHOOL: _____
(Name) (Dept.) (Address)

Name of Internship Advisor: _____ Phone: _____ Email: _____

Number of Required Internship Hours: _____

Is an Evaluation Required? _____ When? _____ By Whom? _____

Help us design your Internship experience around you!

To help the *City of Eureka Recreation Management Team* make the best fit, and create the best internship, we want to know what your level of interest and experience is in the various areas of Recreation Management. Please circle the corresponding number that best represents your level of interest & experience in the following areas, with 1 being least and 5 being the most. Feel free to write-in the last three boxes in case we left anything out!

Area of Focus	Level of Interest	Level of Experience
Program Development	1 2 3 4 5	1 2 3 4 5
Training & Meeting Facilitation	1 2 3 4 5	1 2 3 4 5
Fiscal Management/Budget	1 2 3 4 5	1 2 3 4 5
Marketing/Public Relations	1 2 3 4 5	1 2 3 4 5
Program Supervision	1 2 3 4 5	1 2 3 4 5
Revenue/Participation Reports	1 2 3 4 5	1 2 3 4 5
Recruitment, interviewing & hiring process	1 2 3 4 5	1 2 3 4 5
Employee Supervision & Scheduling	1 2 3 4 5	1 2 3 4 5
Youth Programs	1 2 3 4 5	1 2 3 4 5
Adult Sports	1 2 3 4 5	1 2 3 4 5
Special Events	1 2 3 4 5	1 2 3 4 5
Fitness	1 2 3 4 5	1 2 3 4 5
Trails & Environmental Programs	1 2 3 4 5	1 2 3 4 5
Social Media	1 2 3 4 5	1 2 3 4 5
	1 2 3 4 5	1 2 3 4 5
	1 2 3 4 5	1 2 3 4 5
	1 2 3 4 5	1 2 3 4 5