

# **CITY OF EUREKA - DIRECT PAYMENT PLAN WITH YOUR DEBIT OR CREDIT CARD**

The City of Eureka is pleased to offer you a new service!! Now you can have your utility payment deducted automatically from your credit or debit card.

This service will help you in several ways:

- ◇ *It saves time – fewer checks to write.*
- ◇ *Helps meet your commitment in a convenient & timely manner – even if you're on vacation or out of town.*
- ◇ *No lost or misplaced statements, your payment is always on time – it helps maintain good credit.*
- ◇ *It saves postage.*
- ◇ *It's easy to sign up for.*
- ◇ *No late charges.*

Here's how the plan works: You authorize payments to be made from your credit or debit card. Your payments will be made automatically 1 week prior to the billing due date, based upon your monthly billing. This will be the only notification of amount to be charged. Proof of payment will appear on your bill. The authority you give to charge your account will remain in effect until you notify us in writing to terminate the authorization. **Note that your first scheduled electronic payment will appear on your bill as "PAID BY DRAFT."**

All you need to do is:

- 1) Fill in your name, service address, and account number.
- 2) Fill in your name, card information, and billing address for your credit card.

**NOTE: BE SURE TO SIGN THE FORM!!**

## **AUTHORIZATION FOR DIRECT PAYMENT**

I, (please print) \_\_\_\_\_, authorize the City of Eureka to initiate electronic debit entries to my: \_\_\_ credit card **or** \_\_\_ debit card for payment of my utility bill. I acknowledge that the origination of transactions to my account must comply with the provisions of US law. This authority will remain in effect until I have cancelled it in writing.

Date: \_\_\_\_\_

Check mark one:  Visa  MasterCard

Name: (Please Print) \_\_\_\_\_

Name on Card: \_\_\_\_\_

Service Address: \_\_\_\_\_

Card No: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Billing Account Number: \_\_\_\_\_

Credit card verification number: \_\_\_\_\_  
(The 3 digit code found on the back of your card)

Billing Address for Card:  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

**PLEASE KEEP A COPY OF THE AUTHORIZATION FOR YOUR RECORDS**