Agenda:

- Application Review:
  - Ron Lundblade
    - MCL-18-0031
      - Manufacturing, non-volatile, small
  - Moonstone Medicinals
    - MCL-18-0030
      - Manufacturing, non-volatile, small
Ron Lundblade
MCL-18-0031
Manufacturing, non-volatile, small
COMMERCIAL CANNABIS LICENSE APPLICATION

Development Services Department
531 K Street, Eureka CA 95501
Monday Friday 8:00-12:00, 1:00-5:00. (707) 444-4160
city.eureka.ca.gov, planning@city.eureka.ca.gov

CITY of EUREKA
Commercial Cannabis License Application

<table>
<thead>
<tr>
<th>Applicant’s name (if different from Owner):</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mailing address:</td>
</tr>
<tr>
<td>Phone &amp; email:</td>
</tr>
<tr>
<td>Agent’s name (if different from Applicant): Brian Reilly</td>
</tr>
<tr>
<td>Mailing address:</td>
</tr>
<tr>
<td>Phone &amp; email:</td>
</tr>
<tr>
<td>Location Address:</td>
</tr>
<tr>
<td>APN:</td>
</tr>
<tr>
<td>Property owner’s name: Ron Lundblade</td>
</tr>
<tr>
<td>Mailing address:</td>
</tr>
<tr>
<td>Phone &amp; email:</td>
</tr>
</tbody>
</table>

**Property Owner’s Authorization:** The property owner is required to sign the application. NOTE: If the applicant is not the property owner, then the signature of the property owner, or the owner’s authorized agent, is required. The signature verifies that the property owner/agent has reviewed the application, including the supplemental application, and the owner/agent approves the business described in this application be conducted at this property. Applications will not be accepted without the owner/agent signature.

| Property owner’s signature: | Date: 6.05.2018 |

<table>
<thead>
<tr>
<th>I am applying for, or renewing, the following Cannabis Facility License (check only one):</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cultivation, indoor, not more than 10,000 square feet</td>
</tr>
<tr>
<td>Cultivation, indoor, not more than 5,000 square feet</td>
</tr>
<tr>
<td>Distribution, cannabis on site, with or without transportation</td>
</tr>
<tr>
<td>Distribution, transportation only, no cannabis on-site</td>
</tr>
<tr>
<td>Manufacturing, non-volatile, more than 5,000 square feet</td>
</tr>
<tr>
<td>Manufacturing, non-volatile, 5,000 square feet or less</td>
</tr>
<tr>
<td>Manufacturing, volatile, large</td>
</tr>
<tr>
<td>Manufacturing, volatile, small</td>
</tr>
<tr>
<td>Microbusiness</td>
</tr>
<tr>
<td>Retail</td>
</tr>
<tr>
<td>Research and development</td>
</tr>
<tr>
<td>Testing, where no commercial cultivation, processing, manufacturing, wholesale, retail, or distribution of cannabis occurs</td>
</tr>
</tbody>
</table>
Zero Tolerance Policy Regarding Bribery and Corruption: It is the City of Eureka’s policy to conduct all business in an honest and ethical manner. The City takes a zero-tolerance approach to bribery and corruption and is committed to acting professionally, fairly, and with integrity in all our business dealings and relationships. By applying for a Cannabis License, you acknowledge that you will be engaging in regular and re-occurring interactions with multiple City employees. You also acknowledge that in your communications with City employees, any suggestion or insinuation regarding gifts, favors, preferential treatment, or induced deviations from the law, policy or ordinance will be immediately reported to the Eureka Police Department for a complete and thorough investigation. The Eureka Police Department will treat such suggestions or insinuations as a serious offence. In addition, any and all applications for a Cannabis License will be immediately suspended. If any wrong doing is found, the company and individuals will be banned from future consideration and all applications will be terminated and denied. I acknowledge this statement and will comply with its requirements.

| Applicant's signature: | Date: 6.05.2018 |

| Identify the zoning district of your proposed location. | ML |
| Is your proposed location in the Coastal Zone? | Yes |
| No permit or license shall be issued for any facility that is located within a 600 foot radius of an existing public charter or K-12 school. How many feet is your facility from the nearest school? | 2370' |
| What is the name of the nearest school? | ALDERGROVE CHARTER SCHOOL |
| Does your proposed use require a Conditional Use Permit or a Minor Use Permit according to the CCL instructions? | No |
Project Description: Provide a project description for all the licenses for which you are applying. If applying for multiple licenses, explain the relationship between the licenses. On the next page, submit photos of the existing interior and exterior of the location.

1350 Square feet of Non-Volatile Commercial Cannabis Manufacturing.

Cannabis biomass, recorded under the California Track and Trace System, received from an off-site licensed and approved provider is stored, until use, in secured storage. Raw cannabis is processed with low-temperature, pressure process, ethanol extraction machines along with rotary evaporator and distillate machines. Finished product (cannabis oil) is placed in sealed 16 ounce to 1 gallon glass containers and stored in secure on-site location until pickup by licensed and approved Distributors.
Project photos: provide photos of the existing interior and exterior of the location. Insert additional pages as necessary.
# CCL Checklist:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Each entrance to a cannabis facility shall be clearly and legibly posted with a notice indicating that persons under the age of 21 are precluded from entering the premises, except for qualified patients, unless accompanied by a parent or legal guardian. Signs may be simplified to say, &quot;Persons under the age of 21 are precluded from entering the premises.&quot; Confirm that you will post this information at all entrances to the site.</td>
<td>☒</td>
</tr>
<tr>
<td>The operation of cannabis facilities shall not adversely affect the health or safety of the facility occupants or employees, or nearby properties through the creation of mold, mildew, dust, glare, heat, noise, noxious gasses, odor, smoke, traffic, vibration, surface runoff, or other impacts, or be hazardous because of the use or storage of materials, processes, products or wastes, and no odor shall be detectable outside the walls of the facility. Confirm that your facility will comply with these requirements.</td>
<td>☒</td>
</tr>
<tr>
<td>External business signs are not permitted. Confirm that you will comply with this restriction.</td>
<td>☒</td>
</tr>
<tr>
<td>Cannabis facility operators shall refrain from the improper storage or use of any fuels, fertilizer, pesticide, fungicide, rodenticide, or herbicide. Hazardous materials and wastes from agricultural businesses are regulated by the Humboldt County Environmental Health Division that administers the Hazardous Materials program as one of the Certified Unified Program Agencies (CUPA). This includes the application, inspection, enforcement, and reporting under the program requirements and standards set by the California Environmental Protection Agency (CalEPA). Any uses of pesticide products shall be in compliance with state pesticide laws and regulations enforced by the County Agricultural Commissioner's Office and the California Department of Pesticide Regulation. Confirm that you will comply with this requirement and that all such materials are disclosed in your floor plan.</td>
<td>☒</td>
</tr>
<tr>
<td>Operators of cannabis facilities shall maintain active enrollment and participate in a track and trace program as approved by the City. Confirm that you will comply with this requirement.</td>
<td>☒</td>
</tr>
<tr>
<td>All cannabis businesses in Eureka must comply with State law regarding cannabis. Confirm that you are aware of the applicable state laws and will comply with these laws.</td>
<td>☒</td>
</tr>
<tr>
<td>All cannabis licenses must be renewed annually. Confirm that you understand that your license must be renewed within one year of issuance and must be re-renewed each year thereafter.</td>
<td>☒</td>
</tr>
<tr>
<td>Confirm that you authorize the City, its agents, and employees, to seek verification of the information contained within this application, including site visits, reference checks, background checks, and unannounced site visits.</td>
<td>☒</td>
</tr>
<tr>
<td>Cannabis facilities require a Knox Box, for non-destructive emergency access to the facility. Confirm that you will comply with this requirement.</td>
<td>☒</td>
</tr>
<tr>
<td>The type, volume, or characteristics of any non-domestic effluent discharged to the City of Eureka sanitary sewer system may trigger the requirement for the completion of a Wastewater Discharge Permit Application and the issuance of a City of Eureka Wastewater Discharge Permit. I acknowledge that a Wastewater Discharge Permit may</td>
<td>☒</td>
</tr>
</tbody>
</table>
require the installation of pretreatment equipment and periodic effluent discharge sampling and analysis. You must consult with the City of Eureka Public Works Department regarding your project to determine if a Wastewater Discharge Permit is necessary. Confirm that you will comply with this requirement.

The City will require you to utilize a city-designated track-and-trace program and/or a state-designated track-and-trace program. Confirm that you will comply with this requirement.

Inspectors with the Development Services, Police, and Public Works-Building Departments and Humboldt Bay Fire shall be granted unrestricted access to all parts of the facility to ensure compliance with the terms of the cannabis license at any time during normal operating hours as specified in the license application. Inspections may be random and unannounced. Confirm that you will comply with this requirement.

A cannabis licensee shall submit to the Department an inspection fee set by resolution of the City Council and shall make a request to the Department for an inspection of each cannabis facility prior to the annual expiration of the license to assure compliance with the terms of the cannabis license. Inspectors with the Development Services, Police, and Public Works-Building Departments and Humboldt Bay Fire shall be granted access to all parts of the facility. All records kept pursuant to the cannabis license shall be open for visual inspection. Inspections may be random and unannounced. Confirm that you will comply with this requirement.

If the cannabis licensee fails to submit the inspection fee or request an inspection within the specified time frame, refuses inspection, or if the inspection finds that the facility is not operated in compliance with the approved license application, the cannabis license shall be subject to revocation and upon cannabis license revocation the facility shall immediately cease operation. Confirm that you will comply with this requirement.

Following inspection, the City shall either provide a statement of non-compliance and a timeline for attaining compliance, or shall renew the cannabis license within ten business days of the inspection date. Confirm that you will comply with this requirement.

Within ten days after issuance of a statement of non-compliance, the determination of non-compliance may be appealed by any interested party to the Commission pursuant to § 155.377 of this title. The appeal shall be made, in writing, on a form provided by the City Clerk, along with a fee set by resolution of the City Council. The city reserves the right to determine whether the facility shall continue to operate during the appeal process. Confirm that you will comply with this requirement.

Any violation of this chapter is subject to administrative, civil, or criminal penalties, as set out in Eureka Municipal Code § 10.99, in addition to being subject to other remedies provided by law, including but not limited to, injunctive relief, nuisance abatement action, summary abatement of immediately hazardous conditions, and all other applicable fines, penalties and remedies. This is a chapter adopted to address public health and safety issues, and as such, carries with it an express legislative intent to be interpreted strictly, enforced with an emphasis on public and community safety, and enforced rigorously in a manner such as to deter further violations. Confirm that you will comply with this requirement.
I/We understand that I/We have an independent obligation to be aware of and comply with federal law. I/We understand that the federal government classifies cannabis as a Schedule I drug. I/We understand that the federal government and the City of Eureka may impose different requirements and restrictions upon marijuana related businesses, and that I/We am responsible for knowing about and complying with each. I/We understand that compliance with the City of Eureka’s requirements, and/or California law, does not necessarily imply compliance with federal law. Finally, I/We indemnify and hold the City of Eureka harmless for any damages that may result from violation of federal law, up to and including but not limited to, federal prosecution.

I/We, as the property owner and/or applicant for the cannabis facility indemnify and hold harmless the City of Eureka and its agents, officers, elected officials, and employees for any claims, damages, or injuries brought by adjacent or nearby property owners or other third parties due to the operations at the cannabis facility, and for any claims brought by any of their clients for problems, injuries, damages, or liabilities or any kind that may arise out of the cultivation, processing, manufacturing, transporting, distribution, dispensing, and/or testing of cannabis.

I acknowledge that multiple types of construction and/or modifications to the interior or exterior of my proposed project site may trigger a Building Permit. This includes mechanical and electrical equipment. Any such proposed changes should be disclosed in the Site Plan. You must also consult with the City of Eureka Building Department regarding your project to determine if a building permit is required. The building permit process requires a separate application and fees from the Cannabis application process. Confirm that you will comply with this requirement.

CCL Questions:

What are the number of persons, per shift, who will be working at the cannabis facility? What is your low and high estimate for the number of employees?

Anticipated two employees per eight hour shift. Prepared for nine employees per shift. Initial plan for one shift per day five days a week. Potential for two shifts per day five days a week, with an increase in the number of employees as needed. Should the need for growth arise.

Describe your staff screening process including appropriate background checks:

In addition to the required City and State track and trace program, what is your process for tracking cannabis quantities and inventory controls including products received from outside sources? How will you document the chain of custody of all cannabis and cannabis products from farm to consumer?

Accounting by authorized personnel with computer software programs to inventory supply and track production amounts and product quantities.

What is your procedure and documentation process for assuring the safety and quality of all cannabis and cannabis products?

All business transactions shall be with lawfully licensed, certified and recognized companies. All new product will be quarantined until released from a licensed testing facility.

What is your procedure and documentation process for determining dosage including testing for the major active agents in the cannabis (e.g. cannabinoids, THC, CBD, and CBN)?

All products shall meet the standards and testing requirements of the State of California and the City of Eureka. Verified test results shall be attached to each and all products.

Retail only: Describe the screening, registration and validation process for qualified patients.

N/A

Retail only: Describe the qualified patient records acquisition and retention procedures.

N/A
CCL Plans:
The Site Plan shall consist of a map or maps that show or contain all of the following:

- A scale sufficient to show the proposed project site
- At least a portion of the properties directly adjacent to the proposed site
- The streets/alleys adjacent to the proposed site
- North arrow
- Property lines
- A clear indication of which structures/facilities are existing and which are proposed
- Location and use of all structures proposed to be utilized for the proposed cannabis use
- Location and size of all existing/proposed off-street parking spaces. Location and size of all existing/proposed off-street parking spaces (note “Off-street parking facilities” shall be provided as set forth in §§ 155.115 through 155.124. As with other businesses, continuances of grandfathered non-conformance will be permitted);
- ADA accessible paths of travel; driveway entrances (drop curbs);
- Trash enclosures;
- Location and size of all existing/proposed off-street loading facilities (note “Off-street loading facilities” shall be provided as set forth in §§ 155.135 through 155.141. As with other businesses, continuances of grandfathered non-conformance will be permitted);
- Dimensions of all existing/proposed structures;
- Dimensions of all existing/proposed structures from the property lines;
- Proposed/existing landscaping;
- Locations of existing/proposed man doors;
- Existing/proposed roll-up doors;
- Existing/proposed fencing/gates;
- Existing/proposed exterior lighting
- Existing/proposed square footage
- Other information necessary to review the application for conformance with EMC Chapter 158
The **Floor Plan** shall consist of a map or maps that show or contain all of the following:

- Map at a scale sufficient to show the full interior of the facility;
- North arrow;
- A clear indication of which fixtures/equipment/walls are existing and which are proposed;
- A clear indication of exterior walls;
- Locations of all walls, major fixtures, major equipment, major electrical appurtenances, and major HVAC equipment;
- Locations of existing/proposed man doors;
- Locations of existing/proposed roll-up doors;
- Locations of existing/proposed windows/skylights;
- Interior walls; proposed use of each room;
- Dimensions/areas of each room;
- Clear indication of areas that will be used to store any fuels, fertilizer, pesticide, fungicide, rodenticide, herbicide, or other materials/chemicals that are flammable, combustible, explosive, compressed, corrosive, or otherwise dangerous;
- Other information necessary to review the application for conformance with EMC Chapter 158.

Does your Floor Plan contain proprietary information?  
Yes [X]  No [ ]
List all chemicals, reagents and solvents to be used including the maximum quantity of the chemicals stored or used at the premises. Describe how these chemicals will be safely stored. Flammable cabinets and atmospheric monitoring will be required of spaces containing flammable/combustible solvents.

240 Gallons Grapeseed Ethonal of which, 120 gallons shall be stored per Fire code in UL listed Flammable Storage cabinets with atmospheric monitoring.

1 Gallons Isopropyl Alcohol
List all equipment employed in the cultivation, processing, manufacturing, transporting, distribution, or testing of the cannabis. All equipment must be Tested and Listed with a recognized testing laboratory/facility/company (examples: Underwriters Laboratory, Factory Mutual). For equipment that is not listed, a qualified engineer wet stamp signature is required. If you are a manufacturer describe the products you will be making.

Capna Ethos-6 Extraction machine
Vacuum Pump
Buchi 5.0L Rotary Evaporator
Short Path Distillation Equipment
Online Flammable Liquid Storage Cabinet
Applicants must comply with the Humboldt County waste management requirements. Describe your waste management plan, including:

1. Waste stream reduction and illicit discharge prevention for all listed chemicals;
2. Disposal of waste cannabis and other process byproducts and constituents (e.g., incorporation with sawdust to discourage diversion or composting), reuse/recycling of vegetative materials, soils, and growing mediums.

Solid and Green waste from manufacturing/processing shall be sold to a Agricultural recycling facility, (such as “Evergreen AG”), that converts it to a reusable product for resale. Any excess solid and/or green waste shall be disposed of with a local Sanitation company.

Wastewater for the proposed cannabis uses will not exceed the normal average daily use for restroom facilities, for six people. The cleaning processes required for the equipment does not require the use of water. Utility sink shall have grease interceptor.

Describe the type and quantity (in gallons per day) of all effluent discharged into the City’s wastewater and/or stormwater system:

No effluent proposed.
Describe any effluent other than stormwater to the stormwater system. Examples include but are not limited to vehicle or equipment washing.

No significant amount, from equipment cleaning with isopropyl alcohol.

Identify and list any potential routes by which chemicals listed on page 15 could potentially enter the public sewer system such as through equipment washing, spills into floor drains, down-sink disposal, etc.

Only possible through the proposed utility sink, existing restroom lavatory and toilet at this time.

Identify any equipment or process that will be connected directly to the building's potable water supply.

No equipment shall be connected to the building's water supply.
The Odor Control Plan shall consist of a map or maps that show or contain all of the following:

- Map or diagram of facility (Odor Control Measures Floor Plan) showing:
- Same scale and style of map as utilized in Attachment D
- Location of active ventilation equipment/systems;
- Carbon odor filtration equipment/systems;
- All other equivalent odor control equipment/systems;
- Other information necessary to review the application for conformance with EMC Chapter 158.

Does your Odor Control Plan or written description contain proprietary information?  

| Yes ☒ | No □ |
Provide a written description of all Odor Control Measures equipment and systems:

- Describe below the specifications and functions of all equipment in detail
- Cross referenced with the Odor Control Measures Floor Plan
- For cultivation facilities, the City recommends flowering or drying cannabis plants be contained in a structure within the main structure of the building (secondary containment) that is air sealed with active exhaust ventilated with carbon filtration (or equivalent).

Important: if at any time there is an odor outside of the facility you will be shut down immediately.

Hard piped Carbon filtered Mechanical System with 14" Carbon filtered exhaust fans, collectively terminated through roof, thirty feet minimum from property lines. (See Mechanical Plan.)
Safety and Security:

Per Eureka Municipal Code §158.030, all applicants seeking licenses for cannabis facilities must submit a Safety and Security Plan for approval by the Eureka Police Department which outlines “...the security measures that will be employed at the premises...” These requirements outline Departmental Policy in order to clarify precisely what the City expects to see in the Safety and Security Plans. Requirements are based on the individual facility; business/license type, quantity/volume of cannabis products located on site, and assigned “level of risk.”

The implementation of certain types of security measures at commercial facilities is proven to reduce specific types of crime, including vandalism, burglary, and armed robbery. It is the desire of the City of Eureka to ensure that facilities employ reasonable efforts to reduce crime through recognized crime prevention measures. Known as Situational Crime Prevention, there are five basic strategies: increase the effort necessary to victimize, increase the risk of apprehension, reduce the reward of crime, reduce provocation, and remove excuses. A combination of each of the strategies will help prevent or reduce crime at these risky facilities. To that end, the following regulatory standards will be required at cannabis facilities in order to prevent crime.

Risk Classification: Each Cannabis License Type will be classified into one of four categories. Each Risk Classification includes security measures (described below) that are typically required and that define how the owners or managers of a facility shall prevent crime. Actual requirements will be determined on a case-by-case basis, but will typically consist of the requirements outlined below for each Risk Classification. The level of risk rises based on reported crime and or a type of business likely to attract crime to a location. Based on calls for service and management practices, the level of risk can be upgraded by the City. The threshold increases when police and/or fire calls increase. The City’s determination of which Risk Classification applies to which business license types is not negotiable. The four Risk Classifications are:

1. No Risk Facility: A location, public or private, that has little to no risk of crime, other than what is normal for a community.

2. Low Risk Facility: A type of facility that does not have a record of attracting crime or public safety calls for service, but that manufactures or sells a type of product and/or type of service that may attract crime.

3. Moderate Risk Facility: A type of facility that has a moderate record of attracting crime or public safety calls for service, and that manufactures or sells a type of product and/or type of service that may attract crime. These facilities are likely to attract some level of crime based on past record, current services, or business type.

4. High Risk Facility: A type of facility that has demonstrated to be an attraction to crime based on business type, past record, or services offered, and that manufactures or sells a type of product and/or type of service that may attract crime.
Risk Classification Process: Each applicant seeking a license for a cannabis facility will be classified into one of the above Risk Classifications through the following sequential process:

1. Classification by Facility Type (see Table 1).
2. Override classification by Volume (see Table 2).
3. Override classification by City of Eureka staff review of application.

Table 1: Primary Risk Classification Table (by facility type)

<table>
<thead>
<tr>
<th>Facility Type</th>
<th>Classification</th>
<th>Minimum Inspection Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cultivation, 10,000 sf or less</td>
<td>Moderate Risk Facility</td>
<td>Bi-annual and random</td>
</tr>
<tr>
<td>Cultivation, 5,000 sf or less</td>
<td>Low Risk Facility</td>
<td>Annual and random</td>
</tr>
<tr>
<td>Distribution, cannabis on site</td>
<td>Moderate Risk Facility</td>
<td>Bi-annual and random</td>
</tr>
<tr>
<td>Distribution, transportation only</td>
<td>No Risk Facility*</td>
<td>Annual and random</td>
</tr>
<tr>
<td>Manufacturing, non-volatile, more than 5,000 sf</td>
<td>High Risk Facility</td>
<td>Quarterly and random</td>
</tr>
<tr>
<td>Manufacturing, non-volatile, 5,000 sf or less</td>
<td>Moderate Risk Facility</td>
<td>Bi-annual and random</td>
</tr>
<tr>
<td>Manufacturing, volatile, large</td>
<td>High Risk Facility</td>
<td>Quarterly and random</td>
</tr>
<tr>
<td>Manufacturing, volatile, small</td>
<td>High Risk Facility</td>
<td>Quarterly and random</td>
</tr>
<tr>
<td>Retail</td>
<td>Moderate Risk Facility</td>
<td>Bi-annual and random</td>
</tr>
<tr>
<td>Research and development</td>
<td>Low Risk Facility</td>
<td>Annual and random</td>
</tr>
<tr>
<td>Testing</td>
<td>Low Risk Facility</td>
<td>Annual and random</td>
</tr>
</tbody>
</table>

* All distribution, transportation only, serving high risk or moderate risk facilities shall comply with section 3.a.vii under the High Risk section below. Describe your compliance on page 32.

Table 2. Override Classification Table (by volume)

<table>
<thead>
<tr>
<th>Risk Classification</th>
<th>Trim</th>
<th>Flower</th>
<th>Concentrate</th>
<th>Inspection Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Low Risk</td>
<td>&gt;0.01 lbs</td>
<td>&gt;0.01 lbs</td>
<td>&gt;0.01 oz</td>
<td>Annual and random</td>
</tr>
<tr>
<td>Moderate Risk</td>
<td>25-100 lbs</td>
<td>5-25 lbs</td>
<td>25-50 oz</td>
<td>Bi-annual and random</td>
</tr>
<tr>
<td>High Risk</td>
<td>&gt;100 lbs</td>
<td>&gt;25 lbs</td>
<td>&gt;50 oz</td>
<td>Quarterly and random</td>
</tr>
</tbody>
</table>
Commercial Cannabis License Application

Requirements: Each of the above “Risk Classifications” includes standardized security measures that are typically required and that define how the owners or managers of a facility shall prevent crime. Actual requirements will be determined on a case-by-case basis, but will typically consist of the requirements outlined below for each Classification.

Low Risk Facilities: A type of facility that does not have a record of attracting crime or public safety calls for service, but that manufactures or sells a type of product and/or type of service that may attract crime. Low Risk Facilities will typically be required to show the following in their Safety and Security Plans:

1. Signage Regarding Theft Control Measures: Clear and obvious signage regarding the theft control measures below and any other theft control measures employed on site.

2. Video Surveillance: High resolution video surveillance that records motion and retains digital footage internally and externally (360° of location, minimum camera resolution of 1280x720 pixels, minimum 15 frames per second). Cameras should be installed in a manner which prevents intentional obstruction, tampering with, and/or disabling and the recording equipment located in a secure access-controlled environment. The video surveillance system shall be capable of supporting remote access. Video must be recorded 24 hours per day and the recordings kept for a minimum of 90 days and must display the date and time. The video must be backed up to an external device at least once per week. The external device should allow for video to be uploaded to a portable device such as a thumb drive. Cloud-based storage is also recommended.

3. Alarms: Commercial grade security, burglar, and panic alarm systems. Install an adequate security system to prevent and detect diversion, theft, or loss of cannabis or unauthorized intrusion, utilizing commercial grade equipment, which shall at a minimum include:
   a. A perimeter alarm on all entry points and perimeter windows.
   b. A failure notification system that provides an audible, text, or visual notification of any failure in the surveillance system. The failure notification system shall provide an alert to designated employees of the MCF within five minutes after the failure, either by telephone, email, or text message.
   c. A duress alarm, panic alarm, or holdup alarm connected to local public safety or law enforcement authorities.
   d. Video cameras in all areas that may contain cannabis, at all points of entry and exit, and in any parking lot, which shall be appropriate for the normal lighting conditions of the area under surveillance. Infrared cameras may be used in areas of low lighting. The cameras shall be directed at all safes, vaults, sales areas, and areas where cannabis is cultivated, harvested, processed, prepared, stored, handled, or dispensed. Cameras shall be angled so as to allow for the capture of clear and certain identification of any person entering or exiting the MCF or area.
   e. Twenty-four hour recordings from all video cameras that are available for immediate viewing by the City upon request and that are retained for at least 30 calendar days. If the MCF is aware of a pending criminal, civil, or administrative investigation, or legal proceeding for which the recording may contain relevant information, recordings shall not be destroyed or altered, and shall be retained as long as necessary.
   f. The ability to produce a clear, color, still photo (live or recorded).
   g. A date and time stamp embedded on all recordings. The date and time shall be synchronized and set correctly and shall not significantly obscure the picture.
h. All security systems equipment and recordings shall be maintained in a secure location so as to prevent theft, loss, destruction, and alterations.

i. Access to surveillance areas shall be limited to persons that are essential to surveillance operations, law enforcement authorities acting within their lawful jurisdiction, security system service personnel, and the Department. A current list of authorized employees and service personnel that have access to the surveillance room must be available to the Department upon request.

j. All security equipment shall be in good working order and shall be inspected and tested at regular intervals, not to exceed 30 calendar days from the previous inspection and test.

4. General Site Control: Implement the following general site control security measures to deter and prevent unauthorized entrance into areas containing cannabis.

a. Prevent individuals from remaining on the premises of an MCF if they are not engaging in a specific activity.

b. Establish limited access areas accessible only to specifically authorized personnel, authorized personnel from authorized support businesses, and authorized customers. Each of these categories of authorized individuals should have limited access to only those areas that they need to access.

i. Authorized personnel shall include only the minimum number of employees essential for efficient operation. Authorized personnel should be screened by the owners/operators of the MCF and shall submit to a background check.

ii. Authorized support personnel from authorized support businesses shall include only the minimum number of employees from authorized support businesses for efficient operation. Examples include delivery services, custodial services, and other related services.

c. Store all trimmed, manufactured, or packaged cannabis in a secure, locked safe or vault and in such a manner as to prevent diversion, theft, and loss.

d. Keep all safes, vaults, and any other equipment or area used for the production, cultivation, harvesting, processing, or storage of cannabis securely locked and protected from entry, except for the actual time required to remove or replace cannabis.

e. Keep all locks and security equipment in good working order.

f. Prohibit keys, if applicable, from being left in the locks, or stored or placed in a location accessible to persons other than specifically authorized personnel.

g. Prohibit accessibility of security measures, such as combination numbers, passwords or electronic or biometric security systems, to persons other than specifically authorized personnel.

h. Ensure that the outside perimeter of the MCF is sufficiently lit to facilitate surveillance. Infrared cameras may be used in areas of low lighting.

i. Ensure that trees, bushes, and other foliage outside of the MCF do not allow a person or persons to conceal themselves from sight or block camera views.

j. Develop emergency policies and procedures for securing all products following any instance of diversion, theft, or loss of cannabis, and conduct an assessment to determine whether additional safeguards are necessary.

**Moderate Risk Facilities:** Moderate Risk Facilities will typically be required to show the following in their Safety and Security Plans:
c. Exit and entry screening and or control.
d. Refusal to allow staff, support service staff, or customers to enter the facility with backpacks, carrying cases, or roller bags.
e. Refuse service to customers, staff, or support staff that have been previously arrested at the facility.

**High Risk Facility:** High Risk Facilities will typically be required to show the following in their Safety and Security Plans:

6. All requirements from Low and Moderate Risk Facilities as well as the following:
   a. Any one of the following or any combination of the following at each of the entry points of the facility to control entry into the facility. No one shall be able to enter the facility without passing through at least one of the following:
      i. Man trap door
      ii. Controlled video access
      iii. Controlled biometric identification access
      iv. Key card entry
      v. Facial scan or ID scan
   b. Re-enforced access barriers (bars, metal window coverings, roll down windows and doors).
   c. Dye packs in large quantities of stored product (>100 pounds of processed product).
   d. Tracking devices in large quantities of stored product (>100 pounds of processed product).
   e. The following transportation-related requirements shall be in place when cannabis related materials are transported into or from any High Risk MCF. These requirements may be met by a contracted transport company on behalf of the high-risk facility, but the high-risk facility must keep records of everything below:
      i. Document, with a digital video recorder, the weight, inventory, and accounting of all cannabis arriving or departing the site.
      ii. Complete a shipping manifest. Retain one copy and provide the two remaining copies to the transporter. The transporter shall have the receiver sign the remaining two copies and shall retain one signed copy and provide the other copy to the receiver.
      iii. Retain all shipping manifests for no less than 18 months and make them available to the City upon request.
   iv. Ensure that cannabis is:
      1. Transported in a secure, locked storage compartment that is part of the vehicle transporting the cannabis.
      2. Not visible from outside the vehicle.
      3. Transported in a vehicle that bears no markings that indicate that the vehicle is being used to transport cannabis nor indicate the name of the MCF.
   v. Any vehicle transporting cannabis shall travel directly to the MCF and shall not make any stops. In case of an emergency stop, a detailed log must be maintained describing the reason for the event, the duration, the location, and any activities of personnel exiting the vehicle.
   vi. Ensure that all delivery times and routes are randomized.
vii. Transport vehicles shall be staffed with a minimum of two transport agents. At least one transport agent shall remain with the vehicle at all times that the vehicle contains cannabis.

viii. Each transport agent shall have access to a secure form of communication with personnel at the sending site at all times that the vehicle contains cannabis.

ix. Each vehicle used for transport of cannabis shall have a global positioning system monitoring device that is monitored by the MCF during transport.

Safety and Security Requirements Form

| Table 1: Primary Risk Classification Table (by facility type) |
|---------------------------------|-----------------|
| Risk Classification | Facility Type |
| Low Risk Facility | Cultivation <5,000 indoor; Testing; Research and development |
| Moderate Risk Facility | Cultivation 10,000 indoor; Retail; Manufacturing non-volatile <5,000 |
| High Risk Facility | Distribution; Manufacturing non-volatile >5,000; Manufacturing volatile large; Manufacturing volatile small |

| Table 2: Override Classification Table (by volume) |
|---------------------------------|---------------|---------------|
| Risk Classification | Trim | Flower | Concentrate |
| Low Risk | >0.01 lbs | >0.01 lbs | >0.01 oz |
| Moderate Risk | 25-100 lbs | 5-25 lbs | 25-50 oz |
| High Risk | >100 lbs | >25 lbs | >50 oz |

Complete this table:

<table>
<thead>
<tr>
<th>Maximum anticipated on site volume of the following:</th>
<th>Trim</th>
<th>Flower</th>
<th>Concentrate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>&gt;100 Lbs.</td>
<td>None</td>
<td>&gt;50 Oz.</td>
</tr>
</tbody>
</table>

Based on the above, complete this table:

<table>
<thead>
<tr>
<th>Facility Type:</th>
<th>Manufacturing Non-Volatile</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary Risk Classification:</td>
<td>Small High Risk Facility</td>
</tr>
<tr>
<td>Override Risk Classification:</td>
<td>High Risk</td>
</tr>
</tbody>
</table>
The Safety and Security Plan shall consist of a map or maps that show or contain all of the following:

- Completed Safety and Security Requirements Form provided below
- Map(s) and/or diagram(s) of facility (Safety/ Security Site Plan Map) showing location of all required elements outlined in the pages below. Map(s) and diagram(s) shall utilize the same scale and style of maps as utilized in Attachment C and/or Attachment D.
- A written description of all required elements, presented in the sequence outlined in the pages below:
  - Describe the specifications and functions of all equipment in detail and how the equipment satisfies the requirements listed below (be sure to present the materials in the sequence outlined in the pages below).
  - Cross reference written descriptions with the Safety/ Security Site Plan Map.
  - Other information necessary to review the application for conformance with EMC Chapter 158.

Does your Safety and Security Plan or written description contain proprietary information?  
Yes ☒  
No ☐
Based off the safety and security requirements and your risk classification, provide a written description of how you will comply:

Signage for theft control measures on site.
Remote access High resolution Video Surveillance in all areas inside and on the exterior at all entrances, exits and parking lot. Twenty-four hour recordings available for 30 days min.
Cameras shall produce a clear, color, still photo and shall have date and time stamp embedded on all recordings. The date and time shall be synchronized and all security systems equipment and recordings shall be maintained in a secure location so as to prevent theft, loss, destruction, and alterations.
Access to surveillance areas shall be limited to persons that are essential to surveillance operations.
Security, burglar, and panic alarm systems at on all entry points and perimeter windows.
Failure notification system. Minimum of two staff members on site during operating hours.
Duress alarm, panic alarm, or holdup alarm connected to local public safety or law enforcement authorities. Exit and entry screening and or control.
No backpacks, carrying cases, or roller bags allowed.
No service to customers, staff, or support staff that have been previously arrested at the facility.
Man trap doors, Controlled video access, Controlled access, Key card entries Dye packs in large quantities of stored product (>100 pounds of processed product). Tracking devices in large quantities of stored product (>100 pounds of processed product).
Document, with a digital video recorder, the weight, inventory, and accounting of all cannabis arriving or departing the site. ii. Complete a shipping manifest.
Retain one copy and provide the two remaining copies to the transporter. The transporter shall have the receiver sign the remaining two copies and shall retain one signed copy and provide the other copy to the receiver.
Retain all shipping manifests for no less than 18 months and make them available to the City upon request.

Cannabis shall be transported in a secure, locked storage compartment that is part of the vehicle transporting the cannabis. Not visible from outside the vehicle. Transported in a vehicle that bears no markings that Indicate that the vehicle is being used to transport cannabis nor indicate the name of the MCF.

Any vehicle transporting cannabis shall travel directly to the MCF and shall not make any stops. In case of an emergency stop, a detailed log must be maintained.
Emergency Worksheet

This worksheet will be stored by the Eureka Police Department in the case of an emergency along with your Safety and Security Plan. When you have updates to this form send it to planning@ci.eureka.ca.gov.

<table>
<thead>
<tr>
<th>Business name:</th>
<th>Ron Lundblade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>P.O. Box 3597, Eureka, Ca 95502</td>
</tr>
<tr>
<td>Business phone number:</td>
<td>707-499-4961</td>
</tr>
<tr>
<td>Emergency contacts in the order of who to contact:</td>
<td>Include name, phone number, if they have remote access to the cameras, are they local and can they respond if necessary?</td>
</tr>
<tr>
<td></td>
<td>Ron Lundblade 707-499-4961</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Do you have cameras?</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Are there any firearms on the premises? If so, provide details:</td>
<td>No</td>
</tr>
<tr>
<td>Do you have a security guard? If so, what are their hours?</td>
<td>No</td>
</tr>
<tr>
<td>Is anyone living on the property?</td>
<td>No</td>
</tr>
<tr>
<td>Are there any hazardous materials? If so, what type and location:</td>
<td>110 Gallons of Grapeseed Etonal stored in Flammable Storage Cabinets</td>
</tr>
<tr>
<td></td>
<td>1 Gallons of Isopropyl acohol</td>
</tr>
</tbody>
</table>

| Additional comments: | |


Moonstone Medicinals
MCL-18-0034
Manufacturing, non-volatile, small
COMMERCIAL CANNABIS LICENSE APPLICATION

Development Services Department
531 K Street, Eureka CA 95501
Monday-Friday 8:00-12:00, 1:00-5:00, (707) 444-4160
City eureka.ca.gov, planning@ci.eureka.ca.gov

CITY of EUREKA
Applicant's name (if different from Owner): **Lucas Miller**
Mailing address: **550 South G Street, Arcata, CA 95521**
Phone & email: **707-502-4329**
Agent's name (if different from Applicant): **Brian Reilly**
Mailing address: **P.O. Box 635, Blue Lake, CA 95525**
Phone & email: **707-834-3849**

<table>
<thead>
<tr>
<th>Location Address</th>
<th>APN</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>122 W. Third Street, Suite A-2</strong></td>
<td><strong>001-022-002</strong></td>
</tr>
</tbody>
</table>

Property owner's name: **Ron Lundblade**
Mailing address: **P.O. Box 3597, Eureka, CA 95502**
Phone & email: **707-499-4961**

**Property Owner's Authorization:** The property owner is required to sign the application. NOTE: If the applicant is not the property owner, then the signature of the property owner, or the owner's authorized agent, is required. The signature verifies that the property owner/agent has reviewed the application, including the supplemental application, and the owner/agent approves the business described in this application be conducted at this property. Applications will not be accepted without the owner/agent signature.

<table>
<thead>
<tr>
<th>Property owner's signature</th>
<th>Date: <strong>6.05.2018</strong></th>
</tr>
</thead>
</table>

I am applying for, or renewing, the following Cannabis Facility License (check only one):

- Cultivation, indoor, not more than 10,000 square feet: 
- Cultivation, indoor, not more than 5,000 square feet: 
- Distribution, cannabis on site, with or without transportation: 
- Distribution, transportation only, no cannabis on-site: 
- Manufacturing, non-volatile, more than 5,000 square feet: 
- Manufacturing, non-volatile, 5,000 square feet or less: **X**
- Manufacturing, volatile, large: 
- Manufacturing, volatile, small: 
- Microbusiness: 
- Retail: 
- Research and development: 
- Testing, where no commercial cultivation, processing, manufacturing, wholesale, retail, or distribution of cannabis occurs: 

1
**Zero Tolerance Policy Regarding Bribery and Corruption:** It is the City of Eureka's policy to conduct all business in an honest and ethical manner. The City takes a zero-tolerance approach to bribery and corruption and is committed to acting professionally, fairly, and with integrity in all our business dealings and relationships. By applying for a Cannabis License, you acknowledge that you will be engaging in regular and re-occurring interactions with multiple City employees. You also acknowledge that in your communications with City employees, any suggestion or insinuation regarding gifts, favors, preferential treatment, or induced deviations from the law, policy or ordinance will be immediately reported to the Eureka Police Department for a complete and thorough investigation. The Eureka Police Department will treat such suggestions or insinuations as a serious offence. In addition, any and all applications for a Cannabis License will be immediately suspended. If any wrong doing is found, the company and individuals will be banned from future consideration and all applications will be terminated and denied. I acknowledge this statement and will comply with its requirements.

<table>
<thead>
<tr>
<th>Applicant’s signature:</th>
<th>Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>6.05.2018</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Identify the zoning district of your proposed location.</th>
<th>ML</th>
</tr>
</thead>
<tbody>
<tr>
<td>Is your proposed location in the Coastal Zone?</td>
<td>Yes</td>
</tr>
<tr>
<td>No permit or license shall be issued for any facility that is located within a 600 foot radius of an existing public charter or K-12 school. How many feet is your facility from the nearest school?</td>
<td>2370'</td>
</tr>
<tr>
<td>What is the name of the nearest school?</td>
<td>ALDERGROVE CHARTER SCHOOL</td>
</tr>
<tr>
<td>Does your proposed use require a Conditional Use Permit or a Minor Use Permit according to the CCL Instructions?</td>
<td>No</td>
</tr>
</tbody>
</table>
**Project Description:** Provide a project description for all the licenses for which you are applying. If applying for multiple licenses, explain the relationship between the licenses. On the next page, submit photos of the existing interior and exterior of the location.

648 Square feet of Non-Volatile Commercial Cannabis Manufacturing. Brewing and bottling of cannabis infused beverages. Co2 Cannabis oil which is infused into the beverages is produced off site, and brought inside building by a licensed distributor and recorded under the ca track and trace program. Filtered water is brought to 210 degrees F in a 700 gallon steam jacketed atmospheric kettle. Kettle is heated by a 1.2 million btu low pressure steam boiler. Ingredients are added (tea, water, honey, lemon juice, co2 cannabis extract, ascorbic acid.) Glass bottles are sparged with nitrogen, and filled on a 12 head filler, capped, labeled and boxed in 12 packs, and assembled on pallets for pickup by distributor. An oil/grease trap is installed and whenever there is potential for cannabis oil to be present in wastewater, it shall be ran threw the oil trap filter. Times when the kettle is being cleaned and rinsed are: after a batch, or when any returned bottles are past best by date and need to be disposed of, in such case they will be disposed emptied threw oil trap. All Ca Dept of Public Health (CDPH) and Manufactured Cannabis Safety Branch Procedures for food safety, master sanitation plans, HACCP, track and trace program, equipment inspection procedures, process controls, and checks on thc/cbd consistency steps are recorded and implemented into production process. Products will range from 4oz bottles - kegs of infused tea, & with thc ranges between 10-999mg
Project photos: provide photos of the existing interior and exterior of the location. Insert additional pages as necessary.
## CCL Checklist:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Each entrance to a cannabis facility shall be clearly and legibly posted with a notice indicating that persons under the age of 21 are precluded from entering the premises, except for qualified patients, unless accompanied by a parent or legal guardian. Signs may be simplified to say, “Persons under the age of 21 are precluded from entering the premises.” Confirm that you will post this information at all entrances to the site.</td>
<td>![ ]</td>
</tr>
<tr>
<td>The operation of cannabis facilities shall not adversely affect the health or safety of the facility occupants or employees, or nearby properties through the creation of mold, mildew, dust, glare, heat, noise, noxious gasses, odor, smoke, traffic, vibration, surface runoff, or other impacts, or be hazardous because of the use or storage of materials, processes, products or wastes, and no odor shall be detectable outside the walls of the facility. Confirm that your facility will comply with these requirements.</td>
<td>![ ]</td>
</tr>
<tr>
<td>External business signs are not permitted. Confirm that you will comply with this restriction.</td>
<td>![ ]</td>
</tr>
<tr>
<td>Cannabis facility operators shall refrain from the improper storage or use of any fuels, fertilizer, pesticide, fungicide, rodenticide, or herbicide. Hazardous materials and wastes from agricultural businesses are regulated by the Humboldt County Environmental Health Division that administers the Hazardous Materials program as one of the Certified Unified Program Agencies (CUPA). This includes the application, inspection, enforcement, and reporting under the program requirements and standards set by the California Environmental Protection Agency (CalEPA). Any uses of pesticide products shall be in compliance with state pesticide laws and regulations enforced by the County Agricultural Commissioner’s Office and the California Department of Pesticide Regulation. Confirm that you will comply with this requirement and that all such materials are disclosed in your floor plan.</td>
<td>![ ]</td>
</tr>
<tr>
<td>Operators of cannabis facilities shall maintain active enrollment and participate in a track and trace program as approved by the City. Confirm that you will comply with this requirement.</td>
<td>![ ]</td>
</tr>
<tr>
<td>All cannabis businesses in Eureka must comply with State law regarding cannabis. Confirm that you are aware of the applicable state laws and will comply with these laws.</td>
<td>![ ]</td>
</tr>
<tr>
<td>All cannabis licenses must be renewed annually. Confirm that you understand that your license must be renewed within one year of issuance and must be re-renewed each year thereafter.</td>
<td>![ ]</td>
</tr>
<tr>
<td>Confirm that you authorize the City, its agents, and employees, to seek verification of the information contained within this application, including site visits, reference checks, background checks, and unannounced site visits.</td>
<td>![ ]</td>
</tr>
<tr>
<td>Cannabis facilities require a Knox Box, for non-destructive emergency access to the facility. Confirm that you will comply with this requirement.</td>
<td>![ ]</td>
</tr>
<tr>
<td>The type, volume, or characteristics of any non-domestic effluent discharged to the City of Eureka sanitary sewer system may trigger the requirement for the completion of a Wastewater Discharge Permit Application and the issuance of a City of Eureka Wastewater Discharge Permit. I acknowledge that a Wastewater Discharge Permit may</td>
<td>![ ]</td>
</tr>
</tbody>
</table>
require the installation of pretreatment equipment and periodic effluent discharge sampling and analysis. You must consult with the City of Eureka Public Works Department regarding your project to determine if a Wastewater Discharge Permit is necessary. Confirm that you will comply with this requirement.

The City will require you to utilize a city-designated track-and-trace program and/or a state-designated track-and-trace program. Confirm that you will comply with this requirement.

Inspectors with the Development Services, Police, and Public Works-Building Departments and Humboldt Bay Fire shall be granted unrestricted access to all parts of the facility to ensure compliance with the terms of the cannabis license at any time during normal operating hours as specified in the license application. Inspections may be random and unannounced. Confirm that you will comply with this requirement.

A cannabis licensee shall submit to the Department an inspection fee set by resolution of the City Council and shall make a request to the Department for an inspection of each cannabis facility prior to the annual expiration of the license to assure compliance with the terms of the cannabis license. Inspectors with the Development Services, Police, and Public Works-Building Departments and Humboldt Bay Fire shall be granted access to all parts of the facility. All records kept pursuant to the cannabis license shall be open for visual inspection. Inspections may be random and unannounced. Confirm that you will comply with this requirement.

If the cannabis licensee fails to submit the inspection fee or request an inspection within the specified time frame, refuses inspection, or if the inspection finds that the facility is not operated in compliance with the approved license application, the cannabis license shall be subject to revocation and upon cannabis license revocation the facility shall immediately cease operation. Confirm that you will comply with this requirement.

Following inspection, the City shall either provide a statement of non-compliance and a timeline for attaining compliance, or shall renew the cannabis license within ten business days of the inspection date. Confirm that you will comply with this requirement.

Within ten days after issuance of a statement of non-compliance, the determination of non-compliance may be appealed by any interested party to the Commission pursuant to § 155.377 of this title. The appeal shall be made, in writing, on a form provided by the City Clerk, along with a fee set by resolution of the City Council. The city reserves the right to determine whether the facility shall continue to operate during the appeal process. Confirm that you will comply with this requirement.

Any violation of this chapter is subject to administrative, civil, or criminal penalties, as set out in Eureka Municipal Code § 10.99, in addition to being subject to other remedies provided by law, including but not limited to, injunctive relief, nuisance abatement action, summary abatement of immediately hazardous conditions, and all other applicable fines, penalties and remedies. This is a chapter adopted to address public health and safety issues, and as such, carries with it an express legislative intent to be interpreted strictly, enforced with an emphasis on public and community safety, and enforced rigorously in a manner such as to deter further violations. Confirm that you will comply with this requirement.
I/We understand that I/We have an independent obligation to be aware of and comply with federal law. I/We understand that the federal government classifies cannabis as a Schedule I drug. I/We understand that the federal government and the City of Eureka may impose different requirements and restrictions upon marijuana related businesses, and that I/We am responsible for knowing about and complying with each. I/We understand that compliance with the City of Eureka’s requirements, and/or California law, does not necessarily imply compliance with federal law. Finally, I/We indemnify and hold the City of Eureka harmless for any damages that may result from violation of federal law, up to and including but not limited to, federal prosecution.

I/We, as the property owner and/or applicant for the cannabis facility indemnify and hold harmless the City of Eureka and its agents, officers, elected officials, and employees for any claims, damages, or injuries brought by adjacent or nearby property owners or other third parties due to the operations at the cannabis facility, and for any claims brought by any of their clients for problems, injuries, damages, or liabilities or any kind that may arise out of the cultivation, processing, manufacturing, transporting, distribution, dispensing, and/or testing of cannabis.

I acknowledge that multiple types of construction and/or modifications to the interior or exterior of my proposed project site may trigger a Building Permit. This includes mechanical and electrical equipment. Any such proposed changes should be disclosed in the Site Plan. You must also consult with the City of Eureka Building Department regarding your project to determine if a building permit is required. The building permit process requires a separate application and fees from the Cannabis application process. Confirm that you will comply with this requirement.

**CCL Questions:**

What are the number of persons, per shift, who will be working at the cannabis facility? What is your low and high estimate for the number of employees?

*Anticipated five employees per eight hour shift. Prepared for six to eight employees total. Initial plan for one shift per day five days a week.*

Describe your staff screening process including appropriate background checks:

*Live scan and criminal history and background check.*
In addition to the required City and State track and trace program, what is your process for tracking cannabis quantities and inventory controls including products received from outside sources? How will you document the chain of custody of all cannabis and cannabis products from farm to consumer?

**Accounting by authorized personnel with computer software programs to inventory supply and track production amounts and product quantities.**

<table>
<thead>
<tr>
<th>What is your procedure and documentation process for assuring the safety and quality of all cannabis and cannabis products?</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>All business transactions shall be with lawfully licensed, certified and recognized companies. All new product will be quarantined until released from a licensed testing facility.</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>What is your procedure and documentation process for determining dosage including testing for the major active agents in the cannabis (e.g. cannabinoids, THC, CBD, and CBN)?</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>All products shall meet the standards and testing requirements of the State of California and the City of Eureka. Verified test results shall be attached to each and all products.</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Retail only: Describe the screening, registration and validation process for qualified patients.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>N/A</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Retail only: Describe the qualified patient records acquisition and retention procedures.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>N/A</strong></td>
</tr>
</tbody>
</table>
**CCL Plans:**

The **Site Plan** shall consist of a map or maps that show or contain all of the following:

- A scale sufficient to show the proposed project site
- At least a portion of the properties directly adjacent to the proposed site
- The streets/alleys adjacent to the proposed site
- North arrow
- Property lines
- A clear indication of which structures/facilities are existing and which are proposed
- Location and use of all structures proposed to be utilized for the proposed cannabis use
- Location and size of all existing/proposed off-street parking spaces. Location and size of all existing/proposed off-street parking spaces (note “Off-street parking facilities” shall be provided as set forth in §§ 155.115 through 155.124. As with other businesses, continuances of grandfathered non-conformance will be permitted);
- ADA accessible paths of travel; driveway entrances (drop curbs);
- Trash enclosures;
- Location and size of all existing/proposed off-street loading facilities (note “Off-street loading facilities” shall be provided as set forth in §§ 155.135 through 155.141. As with other businesses, continuances of grandfathered non-conformance will be permitted);
- Dimensions of all existing/proposed structures;
- Dimensions of all existing/proposed structures from the property lines;
- Proposed/existing landscaping;
- Locations of existing/proposed man doors;
- Existing/proposed roll-up doors;
- Existing/proposed fencing/gates;
- Existing/proposed exterior lighting
- Existing/proposed square footage
- Other information necessary to review the application for conformance with EMC Chapter 158
The Floor Plan shall consist of a map or maps that show or contain all of the following:

- Map at a scale sufficient to show the full interior of the facility;
- North arrow;
- A clear indication of which fixtures/equipment/walls are existing and which are proposed;
- A clear indication of exterior walls;
- Locations of all walls, major fixtures, major equipment, major electrical appurtenances, and major HVAC equipment;
- Locations of existing/proposed man doors;
- Locations of existing/proposed roll-up doors;
- Locations of existing/proposed windows/skylights;
- Interior walls; proposed use of each room;
- Dimensions/areas of each room;
- Clear indication of areas that will be used to store any fuels, fertilizer, pesticide, fungicide, rodenticide, herbicide, or other materials/chemicals that are flammable, combustible, explosive, compressed, corrosive, or otherwise dangerous;
- Other information necessary to review the application for conformance with EMC Chapter 158.

Does your Floor Plan contain proprietary information?  Yes X  No □
## Equipment Schedule

<table>
<thead>
<tr>
<th>SHT</th>
<th>DESCRIPTION</th>
<th>INPUT</th>
<th>VOLTAGE</th>
<th>NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>LIGHTING &amp; ROOF LIGHTING</td>
<td>277V</td>
<td>3</td>
<td>50/60HZ</td>
</tr>
<tr>
<td>11</td>
<td>ALARM SYSTEM</td>
<td>120V</td>
<td>3</td>
<td>60HZ</td>
</tr>
<tr>
<td>12</td>
<td>SPRINKLER SYSTEM</td>
<td>120V</td>
<td>3</td>
<td>60HZ</td>
</tr>
<tr>
<td>13</td>
<td>SECURITY SYSTEM</td>
<td>120V</td>
<td>3</td>
<td>60HZ</td>
</tr>
<tr>
<td>14</td>
<td>TELEPHONE SYSTEM</td>
<td>120V</td>
<td>3</td>
<td>60HZ</td>
</tr>
<tr>
<td>15</td>
<td>CO2 DETECTION SYSTEM</td>
<td>120V</td>
<td>3</td>
<td>60HZ</td>
</tr>
</tbody>
</table>

## Mechanical Schedule

<table>
<thead>
<tr>
<th>SHT</th>
<th>DESCRIPTION</th>
<th>INPUT</th>
<th>VOLTAGE</th>
<th>NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>16</td>
<td>AIR CONDITIONING UNIT</td>
<td>208-230V</td>
<td>3</td>
<td>60HZ</td>
</tr>
<tr>
<td>17</td>
<td>WATER HEATER</td>
<td>240V</td>
<td>3</td>
<td>60HZ</td>
</tr>
<tr>
<td>18</td>
<td>PLUMBING FIXTURES</td>
<td>120V</td>
<td>3</td>
<td>60HZ</td>
</tr>
</tbody>
</table>

**NOTES:**
- All plans to be reviewed through shop.
- All plans shall be stamped by the architect.
- Plans are to be reviewed by the owner.
- All projects shall be presented to the owner.
- All electrical systems shall be reviewed by the electrical contractor.

## Electrical Legend

- **1**: Supply voltage: 277V, 3 phase, 50/60Hz
- **2**: Main circuit breaker
- **3**: Branch circuit breaker
- **4**: Ground fault circuit interrupter
- **5**: Light switch
- **6**: Receptacle
- **7**: Telephone jack
- **8**: Security system
- **9**: Fire alarm
- **10**: Sprinkler system
- **11**: Smoke detector
- **12**: Carbon monoxide detector
- **13**: Generator
- **14**: Emergency lighting
- **15**: Exit sign
- **16**: Smoke alarm
- **17**: Fire alarm
- **18**: Exit sign
- **19**: Generator

**Legend:**
- **HIGH VOLTAGE:** 500V
- **LOW VOLTAGE:** 120V
- **CABLE RUNS:** Dotted line
- **ELECTRICAL ROUTES:** Solid line

**First Floor Plan:**
- **Black** - 3/4" scale
- **Red** - 1/8" scale

**Current AS Standards Applicable:**
- The above documents are designed to meet the applicable standards at the time of issuance.
List all chemicals, reagents and solvents to be used including the maximum quantity of the chemicals stored or used at the premises. Describe how these chemicals will be safely stored. Flammable cabinets and atmospheric monitoring will be required of spaces containing flammable/combustible solvents.

1 Gallons Isopropyl Alcohol
List all equipment employed in the cultivation, processing, manufacturing, transporting, distribution, or testing of the cannabis. All equipment must be Tested and Listed with a recognized testing laboratory/facility/company (examples: Underwriters Laboratory, Factory Mutual). For equipment that is not listed, a qualified engineer wet stamp signature is required. If you are a manufacturer describe the products you will be making.

Lee Double Motion Kettle
ELF 6 Valve inline Bottle Filler
Accutek g3 Shrink Tunnel
Weil Malain Gas Steam Boiler
Applicants must comply with the Humboldt County waste management requirements. Describe your waste management plan, including:

1. Waste stream reduction and illicit discharge prevention for all listed chemicals;
2. Disposal of waste cannabis and other process byproducts and constituents (e.g., incorporation with sawdust to discourage diversion or composting), reuse/recycling of vegetative materials, soils, and growing mediums.

Solid and Green waste from manufacturing/processing shall be sold to a Agricultural recycling facility, (such as "Evergreen AG"), that converts it to a reusable product for resale. Any excess solid and/or green waste shall be disposed of with a local Sanitation company.

An oil/grease trap is installed and whenever there is potential for cannabis oil to be present in wastewater, it shall be ran threw the oil trap filter. Times when the kettle is being cleaned and rinsed are: after a batch, or when any returned bottles are past best by date and need to be disposed of, in such case they will be disposed emptied threw oil trap.

Describe the type and quantity (in gallons per day) of all effluent discharged into the City’s wastewater and/or stormwater system:

No effluent proposed.
Describe any effluent other than stormwater to the stormwater system. Examples include but are not limited to vehicle or equipment washing.

*No significant amount, from equipment cleaning with isopropyl alcohol.*

Identify and list any potential routes by which chemicals listed on page 15 could potentially enter the public sewer system such as through equipment washing, spills into floor drains, down-sink disposal, etc.

*Only possible through the proposed utility sink, existing restroom lavatory and toilet at this time.*

Identify any equipment or process that will be connected directly to the building’s potable water supply.

*No equipment shall be connected to the building’s water supply.*
The Odor Control Plan shall consist of a map or maps that show or contain all of the following:

- Map or diagram of facility (Odor Control Measures Floor Plan) showing:
- Same scale and style of map as utilized in Attachment D
- Location of active ventilation equipment/systems;
- Carbon odor filtration equipment/systems;
- All other equivalent odor control equipment/systems;
- Other information necessary to review the application for conformance with EMC Chapter 158.

Does your Odor Control Plan or written description contain proprietary information?  Yes ☑  No □
Provide a written description of all Odor Control Measures equipment and systems:

- Describe below the specifications and functions of all equipment in detail
- Cross referenced with the Odor Control Measures Floor Plan
- For cultivation facilities, the City recommends flowering or drying cannabis plants be contained in a structure within the main structure of the building (secondary containment) that is air sealed with active exhaust ventilated with carbon filtration (or equivalent).

Important: if at any time there is an odor outside of the facility you will be shut down immediately.

Hard piped Carbon filtered Mechanical System with 14" Carbon filtered exhaust fans, collectively terminated through roof, thirty feet minimum from property lines. (See Mechanical Plan.)
Safety and Security:

Per Eureka Municipal Code §158.030, all applicants seeking licenses for cannabis facilities must submit a Safety and Security Plan for approval by the Eureka Police Department which outlines “…the security measures that will be employed at the premises…” These requirements outline Departmental Policy in order to clarify precisely what the City expects to see in the Safety and Security Plans. Requirements are based on the individual facility; business/license type, quantity/volume of cannabis products located on site, and assigned “level of risk.”

The implementation of certain types of security measures at commercial facilities is proven to reduce specific types of crime, including vandalism, burglary, and armed robbery. It is the desire of the City of Eureka to ensure that facilities employ reasonable efforts to reduce crime through recognized crime prevention measures. Known as Situational Crime Prevention, there are five basic strategies: increase the effort necessary to victimize, increase the risk of apprehension, reduce the reward of crime, reduce provocation, and remove excuses. A combination of each of the strategies will help prevent or reduce crime at these risky facilities. To that end, the following regulatory standards will be required at cannabis facilities in order to prevent crime.

Risk Classification: Each Cannabis License Type will be classified into one of four categories. Each Risk Classification includes security measures (described below) that are typically required and that define how the owners or managers of a facility shall prevent crime. Actual requirements will be determined on a case-by-case basis, but will typically consist of the requirements outlined below for each Risk Classification. The level of risk rises based on reported crime and or a type of business likely to attract crime to a location. Based on calls for service and management practices, the level of risk can be upgraded by the City. The threshold increases when police and/or fire calls increase. The City’s determination of which Risk Classification applies to which business license types is not negotiable. The four Risk Classifications are:

1. **No Risk Facility**: A location, public or private, that has little to no risk of crime, other than what is normal for a community.

2. **Low Risk Facility**: A type of facility that does not have a record of attracting crime or public safety calls for service, but that manufactures or sells a type of product and/or type of service that may attract crime.

3. **Moderate Risk Facility**: A type of facility that has a moderate record of attracting crime or public safety calls for service, and that manufactures or sells a type of product and/or type of service that may attract crime. These facilities are likely to attract some level of crime based on past record, current services, or business type.

4. **High Risk Facility**: A type of facility that has demonstrated to be an attraction to crime based on business type, past record, or services offered, and that manufactures or sells a type of product and/or type of service that may attract crime.
**Risk Classification Process:** Each applicant seeking a license for a cannabis facility will be classified into one of the above Risk Classifications through the following sequential process:

1. Classification by Facility Type (see Table 1).
2. Override classification by Volume (see Table 2).
3. Override classification by City of Eureka staff review of application.

**Table 1: Primary Risk Classification Table (by facility type)**

<table>
<thead>
<tr>
<th>Facility Type</th>
<th>Classification</th>
<th>Minimum Inspection Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cultivation, 10,000 sf or less</td>
<td>Moderate Risk Facility</td>
<td>Bi-annual and random</td>
</tr>
<tr>
<td>Cultivation, 5,000 sf or less</td>
<td>Low Risk Facility</td>
<td>Annual and random</td>
</tr>
<tr>
<td>Distribution, cannabis on site</td>
<td>Moderate Risk Facility</td>
<td>Bi-annual and random</td>
</tr>
<tr>
<td>Distribution, transportation only</td>
<td>No Risk Facility*</td>
<td>Annual and random</td>
</tr>
<tr>
<td>Manufacturing, non-volatile, more than 5,000 sf</td>
<td>High Risk Facility</td>
<td>Quarterly and random</td>
</tr>
<tr>
<td>Manufacturing, non-volatile, 5,000 sf or less</td>
<td>Moderate Risk Facility</td>
<td>Bi-annual and random</td>
</tr>
<tr>
<td>Manufacturing, volatile, large</td>
<td>High Risk Facility</td>
<td>Quarterly and random</td>
</tr>
<tr>
<td>Manufacturing, volatile, small</td>
<td>High Risk Facility</td>
<td>Quarterly and random</td>
</tr>
<tr>
<td>Retail</td>
<td>Moderate Risk Facility</td>
<td>Bi-annual and random</td>
</tr>
<tr>
<td>Research and development</td>
<td>Low Risk Facility</td>
<td>Annual and random</td>
</tr>
<tr>
<td>Testing</td>
<td>Low Risk Facility</td>
<td>Annual and random</td>
</tr>
</tbody>
</table>

* All distribution, transportation only, serving high risk or moderate risk facilities shall comply with section 3.a.vii under the High Risk section below. Describe your compliance on page 32.

**Table 2: Override Classification Table (by volume)**

<table>
<thead>
<tr>
<th>Risk Classification</th>
<th>Trim</th>
<th>Flower</th>
<th>Concentrate</th>
<th>Inspection Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Low Risk</td>
<td>&gt;0.01 lbs</td>
<td>&gt;0.01 lbs</td>
<td>&gt;0.01 oz</td>
<td>Annual and random</td>
</tr>
<tr>
<td>Moderate Risk</td>
<td>25-100 lbs</td>
<td>5-25 lbs</td>
<td>25-50 oz</td>
<td>Bi-annual and random</td>
</tr>
<tr>
<td>High Risk</td>
<td>&gt;100 lbs</td>
<td>&gt;25 lbs</td>
<td>&gt;50 oz</td>
<td>Quarterly and random</td>
</tr>
</tbody>
</table>

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Requirements: Each of the above “Risk Classifications” includes standardized security measures that are typically required and that define how the owners or managers of a facility shall prevent crime. Actual requirements will be determined on a case-by-case basis, but will typically consist of the requirements outlined below for each Classification.

Low Risk Facilities: A type of facility that does not have a record of attracting crime or public safety calls for service, but that manufactures or sells a type of product and/or type of service that may attract crime. Low Risk Facilities will typically be required to show the following in their Safety and Security Plans:

1. Signage Regarding Theft Control Measures: Clear and obvious signage regarding the theft control measures below and any other theft control measures employed on site.

2. Video Surveillance: High resolution video surveillance that records motion and retains digital footage internally and externally (360° of location, minimum camera resolution of 1280x720 pixels, minimum 15 frames per second). Cameras should be installed in a manner which prevents intentional obstruction, tampering with, and/or disabling and the recording equipment located in a secure access-controlled environment. The video surveillance system shall be capable of supporting remote access. Video must be recorded 24 hours per day and the recordings kept for a minimum of 90 days and must display the date and time. The video must be backed up to an external device at least once per week. The external device should allow for video to be uploaded to a portable device such as a thumb drive. Cloud-based storage is also recommended.

3. Alarms: Commercial grade security, burglar, and panic alarm systems. Install an adequate security system to prevent and detect diversion, theft, or loss of cannabis or unauthorized intrusion, utilizing commercial grade equipment, which shall at a minimum include:
   a. A perimeter alarm on all entry points and perimeter windows.
   b. A failure notification system that provides an audible, text, or visual notification of any failure in the surveillance system. The failure notification system shall provide an alert to designated employees of the MCF within five minutes after the failure, either by telephone, email, or text message.
   c. A duress alarm, panic alarm, or holdup alarm connected to local public safety or law enforcement authorities.
   d. Video cameras in all areas that may contain cannabis, at all points of entry and exit, and in any parking lot, which shall be appropriate for the normal lighting conditions of the area under surveillance. Infrared cameras may be used in areas of low lighting. The cameras shall be directed at all safes, vaults, sales areas, and areas where cannabis is cultivated, harvested, processed, prepared, stored, handled, or dispensed. Cameras shall be angled so as to allow for the capture of clear and certain identification of any person entering or exiting the MCF or area.
   e. Twenty-four hour recordings from all video cameras that are available for immediate viewing by the City upon request and that are retained for at least 30 calendar days. If the MCF is aware of a pending criminal, civil, or administrative investigation, or legal proceeding for which the recording may contain relevant information, recordings shall not be destroyed or altered, and shall be retained as long as necessary.
   f. The ability to produce a clear, color, still photo (live or recorded).
   g. A date and time stamp embedded on all recordings. The date and time shall be synchronized and set correctly and shall not significantly obscure the picture.
h. All security systems equipment and recordings shall be maintained in a secure location so as to prevent theft, loss, destruction, and alterations.

i. Access to surveillance areas shall be limited to persons that are essential to surveillance operations, law enforcement authorities acting within their lawful jurisdiction, security system service personnel, and the Department. A current list of authorized employees and service personnel that have access to the surveillance room must be available to the Department upon request.

j. All security equipment shall be in good working order and shall be inspected and tested at regular intervals, not to exceed 30 calendar days from the previous inspection and test.

4. General Site Control: Implement the following general site control security measures to deter and prevent unauthorized entrance into areas containing cannabis.

a. Prevent individuals from remaining on the premises of an MCF if they are not engaging in a specific activity.

b. Establish limited access areas accessible only to specifically authorized personnel, authorized personnel from authorized support businesses, and authorized customers. Each of these categories of authorized individuals should have limited access to only those areas that they need to access.

   i. Authorized personnel shall include only the minimum number of employees essential for efficient operation. Authorized personnel should be screened by the owners/operators of the MCF and shall submit to a background check.

   ii. Authorized support personnel from authorized support businesses shall include only the minimum number of employees from authorized support businesses for efficient operation. Examples include delivery services, custodial services, and other related services.

c. Store all trimmed, manufactured, or packaged cannabis in a secure, locked safe or vault and in such a manner as to prevent diversion, theft, and loss.

d. Keep all safes, vaults, and any other equipment or area used for the production, cultivation, harvesting, processing, or storage of cannabis securely locked and protected from entry, except for the actual time required to remove or replace cannabis.

e. Keep all locks and security equipment in good working order.

f. Prohibit keys, if applicable, from being left in the locks, or stored or placed in a location accessible to persons other than specifically authorized personnel.

g. Prohibit accessibility of security measures, such as combination numbers, passwords or electronic or biometric security systems, to persons other than specifically authorized personnel.

h. Ensure that the outside perimeter of the MCF is sufficiently lit to facilitate surveillance. Infrared cameras may be used in areas of low lighting.

i. Ensure that trees, bushes, and other foliage outside of the MCF do not allow a person or persons to conceal themselves from sight or block camera views.

j. Develop emergency policies and procedures for securing all products following any instance of diversion, theft, or loss of cannabis, and conduct an assessment to determine whether additional safeguards are necessary.

**Moderate Risk Facilities:** Moderate Risk Facilities will typically be required to show the following in their Safety and Security Plans:
5. All requirements from Low Risk Facilities as well as the following:
   a. Use of drop and storage safes for cash. Storage of cannabis will be evaluated for each license, on page 32 of the application describe your plan to securely store your product.
   b. At least two or more staff members must be on site at all times during operating hours.
   c. Exit and entry screening and or control.
   d. Refusal to allow staff, support service staff, or customers to enter the facility with backpacks, carrying cases, or roller bags.
   e. Refuse service to customers, staff, or support staff that have been previously arrested at the facility.

**High Risk Facility:** High Risk Facilities will typically be required to show the following in their Safety and Security Plans:

6. All requirements from Low and Moderate Risk Facilities as well as the following:
   a. Any one of the following or any combination of the following at each of the entry points of the facility to control entry into the facility. No one shall be able to enter the facility without passing through at least one of the following:
      i. Man trap door
      ii. Controlled video access
      iii. Controlled biometric identification access
      iv. Key card entry
      v. Facial scan or ID scan
   b. Re-enforced access barriers (bars, metal window coverings, roll down windows and doors).
   c. Dye packs in large quantities of stored product (>100 pounds of processed product).
   d. Tracking devices in large quantities of stored product (>100 pounds of processed product).
   e. The following transportation-related requirements shall be in place when cannabis-related materials are transported into or from any High Risk MCF. These requirement may be met by a contracted transport company on behalf of the high-risk facility, but the high-risk facility must keep records of everything below:
      i. Document, with a digital video recorder, the weight, inventory, and accounting of all cannabis arriving or departing the site.
      ii. Complete a shipping manifest. Retain one copy and provide the two remaining copies to the transporter. The transporter shall have the receiver sign the remaining two copies and shall retain one signed copy and provide the other copy to the receiver.
      iii. Retain all shipping manifests for no less than 18 months and make them available to the City upon request.
      iv. Ensure that cannabis is:
         1. Transported in a secure, locked storage compartment that is part of the vehicle transporting the cannabis.
         2. Not visible from outside the vehicle.
         3. Transported in a vehicle that bears no markings that indicate that the vehicle is being used to transport cannabis nor indicate the name of the MCF.
      v. Any vehicle transporting cannabis shall travel directly to the MCF and shall not make any stops. In case of an emergency stop, a detailed log must be maintained.
describing the reason for the event, the duration, the location, and any activities of personnel exiting the vehicle.

vi. Ensure that all delivery times and routes are randomized.

vii. Transport vehicles shall be staffed with a minimum of two transport agents. At least one transport agent shall remain with the vehicle at all times that the vehicle contains cannabis.

viii. Each transport agent shall have access to a secure form of communication with personnel at the sending site at all times that the vehicle contains cannabis.

ix. Each vehicle used for transport of cannabis shall have a global positioning system monitoring device that is monitored by the MCF during transport.

Safety and Security Requirements Form

<table>
<thead>
<tr>
<th>Table 1: Primary Risk Classification Table (by facility type)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Risk Classification</td>
</tr>
<tr>
<td>Low Risk Facility</td>
</tr>
<tr>
<td>Moderate Risk Facility</td>
</tr>
<tr>
<td>High Risk Facility</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Table 2: Override Classification Table (by volume)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Risk Classification</td>
</tr>
<tr>
<td>Low Risk</td>
</tr>
<tr>
<td>Moderate Risk</td>
</tr>
<tr>
<td>High Risk</td>
</tr>
</tbody>
</table>

Complete this table:

<table>
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<tr>
<th>Maximum anticipated on site volume of the following:</th>
<th>Trim</th>
<th>Flower</th>
<th>Concentrate</th>
</tr>
</thead>
<tbody>
<tr>
<td>&gt;100 lbs.</td>
<td></td>
<td>None</td>
<td>&gt;50 oz</td>
</tr>
</tbody>
</table>

Based on the above, complete this table:

<table>
<thead>
<tr>
<th>Facility Type:</th>
<th>Manufacturing, non-volatile 5000 sf or less</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary Risk Classification:</td>
<td>Moderate Risk Facility</td>
</tr>
<tr>
<td>Override Risk Classification:</td>
<td>High Risk &gt;100 lbs.</td>
</tr>
</tbody>
</table>
c. Exit and entry screening and or control.
d. Refusal to allow staff, support service staff, or customers to enter the facility with backpacks, carrying cases, or roller bags.
e. Refuse service to customers, staff, or support staff that have been previously arrested at the facility.

**High Risk Facility:** High Risk Facilities will typically be required to show the following in their Safety and Security Plans:

6. All requirements from Low and Moderate Risk Facilities as well as the following:
   a. Any one of the following or any combination of the following at each of the entry points of the facility to control entry into the facility. No one shall be able to enter the facility without passing through at least one of the following:
      i. Man trap door
      ii. Controlled video access
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   b. Re-enforced access barriers (bars, metal window coverings, roll down windows and doors).
   c. Dye packs in large quantities of stored product (>100 pounds of processed product).
   d. Tracking devices in large quantities of stored product (>100 pounds of processed product).
   e. The following **transportation-related requirements** shall be in place when cannabis related materials are transported into or from any High Risk MCF. These requirements may be met by a contracted transport company on behalf of the high-risk facility, but the high-risk facility must keep records of everything below:
      i. Document, with a digital video recorder, the weight, inventory, and accounting of all cannabis arriving or departing the site.
      ii. Complete a shipping manifest. Retain one copy and provide the two remaining copies to the transporter. The transporter shall have the receiver sign the remaining two copies and shall retain one signed copy and provide the other copy to the receiver.
      iii. Retain all shipping manifests for no less than 18 months and make them available to the City upon request.
      iv. Ensure that cannabis is:
         1. Transported in a secure, locked storage compartment that is part of the vehicle transporting the cannabis.
         2. Not visible from outside the vehicle.
         3. Transported in a vehicle that bears no markings that indicate that the vehicle is being used to transport cannabis nor indicate the name of the MCF.
      v. Any vehicle transporting cannabis shall travel directly to the MCF and shall not make any stops. In case of an emergency stop, a detailed log must be maintained describing the reason for the event, the duration, the location, and any activities of personnel exiting the vehicle.
      vi. Ensure that all delivery times and routes are randomized.
vii. Transport vehicles shall be staffed with a minimum of two transport agents. At least one transport agent shall remain with the vehicle at all times that the vehicle contains cannabis.

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**Safety and Security Requirements Form**

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<th>Trim</th>
<th>Flower</th>
<th>Concentrate</th>
</tr>
</thead>
<tbody>
<tr>
<td>&gt;100 Lbs.</td>
<td></td>
<td>None</td>
<td>&gt;50 Oz.</td>
</tr>
</tbody>
</table>

**Based on the above, complete this table:**

<table>
<thead>
<tr>
<th>Facility Type:</th>
<th>Manufacturing Non-Volatile</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary Risk Classification:</td>
<td>Small High Risk Facility</td>
</tr>
<tr>
<td>Override Risk Classification:</td>
<td>High Risk</td>
</tr>
</tbody>
</table>

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The Safety and Security Plan shall consist of a map or maps that show or contain all of the following:

- Completed Safety and Security Requirements Form provided below
- Map(s) and/or diagram(s) of facility (Safety/Security Site Plan Map) showing location of all required elements outlined in the pages below. Map(s) and diagram(s) shall utilize the same scale and style of maps as utilized in Attachment C and/or Attachment D.
- A written description of all required elements, presented in the sequence outlined in the pages below:
- Describe the specifications and functions of all equipment in detail and how the equipment satisfies the requirements listed below (be sure to present the materials in the sequence outlined in the pages below).
- Cross reference written descriptions with the Safety/Security Site Plan Map.
- Other information necessary to review the application for conformance with EMC Chapter 158.

| Does your Safety and Security Plan or written description contain proprietary information? | Yes ☒ | No ☐ |
SECURITY PLAN
SCALE: 1" = 1'-0"

SECURITY SYMBOL LEGEND

- ALARM SYSTEM
- SIREN
- INTERCOM
- LIGHT DETECTION
- MUSICAL AUDIO
- SPEAKER
- BUSINESS

NOTES:
- CAMERAshall be mounted at all times. Footage shall be stored for a
  period of 90 days.
- Camera shall be located in all areas to watch the area of the
 keystones of all extions. A minimum of two points.
- Local police shall be provided access to security footage.
- Access controls shall be installed in all areas.
- All camera information transmitted. Access information shall be
  provided to the police.
- Access shall be provided to security.
- Building shall also be equipped with a fire alarm. A fire alarm shall
  be required. The fire alarm shall be tested monthly at the
  entrance to the building.
Based off the safety and security requirements and your risk classification, provide a written description of how you will comply:

Signage for theft control measures on site.
Remote access High resolution Video Surveillance in all areas inside and on the exterior at all entrances, exits and parking lot. Twenty-four hour recordings available for 30 days min. Cameras shall produce a clear, color, still photo and shall have date and time stamp embedded on all recordings. The date and time shall be synchronized and all security systems equipment and recordings shall be maintained in a secure location so as to prevent theft, loss, destruction, and alterations.
Access to surveillance areas shall be limited to persons that are essential to surveillance operations. Security, burglar, and panic alarm systems at all entry points and perimeter windows.
Failure notification system. Minimum of two staff members on site during operating hours.
Duress alarm, panic alarm, or holdup alarm connected to local public safety or law enforcement authorities. Exit and entry screening and or control.
No backpacks, carrying cases, or roller bags allowed.
No service to customers, staff, or support staff that have been previously arrested at the facility.
Man trap doors, Controlled video access, Controlled access, Key card entrys Dye packs in large quantities of stored product (>100 pounds of processed product), Tracking devices in large quantities of stored product (>100 pounds of processed product). Document, with a digital video recorder, the weight, inventory, and accounting of all cannabis arriving or departing the site. ii. Complete a shipping manifest. Retain one copy and provide the two remaining copies to the transporter. The transporter shall have the receiver sign the remaining two copies and shall retain one signed copy and provide the other copy to the receiver.
Retain all shipping manifests for no less than 18 months and make them available to the City upon request.
Cannabis shall be transported in a secure, locked storage compartment that is part of the vehicle transporting the cannabis. Not visible from outside the vehicle. Transported in a vehicle that bears no markings that indicate that the vehicle is being used to transport cannabis nor indicate the name of the MCF.
Any vehicle transporting cannabis shall travel directly to the MCF and shall not make any stops. In case of an emergency stop, a detailed log must be maintained.
**Commercial Cannabis License Application**

**Emergency Worksheet**

This worksheet will be stored by the Eureka Police Department in the case of an emergency along with your Safety and Security Plan. When you have updates to this form send it to planning@ci.eureka.ca.gov.

<table>
<thead>
<tr>
<th>Business name:</th>
<th>Moonstone Medicinals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>550 South G Street, Arcata, Ca 95521</td>
</tr>
<tr>
<td>Business phone number:</td>
<td>707-502-4329</td>
</tr>
</tbody>
</table>

**Emergency contacts in the order of who to contact:**

Include name, phone number, if they have remote access to the cameras, are they local and can they respond if necessary?

- **Lucas Miller**
  - 550 South G Street
  - Arcata, Ca 95521
  - 707-502-4329

**Do you have cameras?**

Yes

**Are there any firearms on the premises? If so, provide details:**

No

**Do you have a security guard? If so, what are their hours?**

No

**Is anyone living on the property?**

No

**Are there any hazardous materials? If so, what type and location:**

- 110 Gallons of Grapeseed Etonal stored in Flamable Storage Cabinets
- 1 Gallons of Isopropyl alcohol

**Additional comments:**
